



Town of Legal
 5021 50 Street
 T. 780-961-3773
 F. 780-961-4133
 www.legal.ca

DEVELOPMENT PERMIT APPLICATION

Land Use Bylaw No. 05-2013

Permit # _____

Roll # _____

Fee \$ _____

Applicant Information

Applicant:	Phone:
Address:	Postal Code:
	Fax:
Contact Person:	Contact Phone:
Registered Landowner: (if same as Applicant, check here: <input type="checkbox"/>)	
Registered Name:	Phone:
Address:	Postal Code:
Contact Person/Agent:	Contact Phone:
Registered Landowner Signature:	
<i>By signing this form, I, the registered landowner, give permission for the applicant to construct the attached project on the address listed below.</i>	

Development Information

Project Address:				Land Use District:	
				<input type="checkbox"/> R1 – Residential <input type="checkbox"/> M1 – Industrial <input type="checkbox"/> UR-Urban District <input type="checkbox"/> R2 – Residential <input type="checkbox"/> US – Urban Services <input type="checkbox"/> R3 – Residential <input type="checkbox"/> DC– Direct Control	
Legal Address:	Lot	Block	Plan		
Proposed Land Use:					
Residential:			Non-Residential:		
<input type="checkbox"/> New Construction <input type="checkbox"/> Accessory Building <input type="checkbox"/> Addition <input type="checkbox"/> Multi-Unit (# of units _____) <input type="checkbox"/> Show Home <input type="checkbox"/> Other			<input type="checkbox"/> New Construction <input type="checkbox"/> Accessory Building <input type="checkbox"/> Addition <input type="checkbox"/> Sign <input type="checkbox"/> Change of use <input type="checkbox"/> Other: _____		

Additional Information & Disclaimer

Applicants should refer to the Town of Legal Land Use Bylaw 05-2013 for complete development regulations and application information.

The information on this form is collected under Section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP). The FOIP Act regulates the collection and disclosure of personal information. The privacy of personal information requested in this form is protected by the FOIP Act and is collected for the sole use of the Town of Legal to process your application, and the **information on this form may be used for preparing documents made available to the public** and issuance of permits.

By submitting an application for development I, the Applicant, am allowing right of entry for inspection purposes, and hereby make application and acknowledge all plans and information submitted are, to the best of my knowledge, true and accurate. It is understood that a decision on this application, or failure to issue a decision within forty (40) days of receiving a complete application by the Development Authority, **may be appealed** by filing a Notice of Appeal to the Subdivision and Development Appeal Board (SDAB) within fourteen (14) days of receipt of the notice of decision or following the aforementioned forty (40) days. It is understood that acceptance of a complete application does not indicate permit approval, and that development may not commence until a development permit is valid. It is understood that the SDAB may confirm, modify, or revoke the decision of the Development Authority or any condition of development permit approval as a result of an appeal being duly filed, and that **any work undertaken prior to the expiry of the appeal period or the determination of the appeal by the SDAB, whichever case applies, is prohibited** and the Applicant has no right or claim to compensation from the Municipality or its agents should the appeal result in a permit being modified or revoked. It is understood that a **Development Permit does not relieve the Applicant from full responsibility** for ascertaining, complying, and carrying out their development in accordance with applicable Federal and Provincial Statutes and Regulations, and the conditions of any covenant, caveat, easement or other instrument affecting the building or the land.

THIS IS NOT A BUILDING PERMIT APPLICATION. Separate Safety Codes applications may be required for construction projects. Contact the Town office for more information.

Applicant Signature: _____

Date: _____

Applicant Signature: _____

Date: _____



Town of Legal
 Box 390 5021 50 Street
 Legal, AB T0G 1L0
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*This form must be accompanied by a
development permit application*

Applications without the required information
 will not be processed.

Sign Permit Checklist

Project Description:

Sign Type: Check ALL that apply

- Awning/Canopy/Under Canopy Fascia/Wall Freestanding/Pylon Projecting Roof Billboard
- Illuminated Flashing Lights Moves or assumes motion Changeable Message Electronic Manual Digital
- Off-Site/Third-Party Advertising Permanent Temporary Portable A-frame Banner Inflatable
- Development Marketing Neighborhood Identification Real Estate Other _____

Sign Dimensions: Height ____ m/ft. Width: ____m/ft. Depth: ____m/ft. Clearance: ____m/ft.

Wording:

Site Plan – scaled & dimensioned, showing proposed sign and existing signs on-site with all setbacks, if any; maximum 11"x 17" paper size where legibility allows

Sign Details – Color Copy, showing dimensions (height, width, depth, and clearance from ground), materials and finishing details of the sign, building elevation and sign mounting or method of support if attaching to building

If applying for a Freestanding Sign: Submit elevation drawing showing height of sign and existing building

If applying for a Projecting Sign: Amount of projection from Building: _____m/ft

Landscaping Plan - showing location and description of all feature as set out in the Town of Legal Land Use Bylaw

Lot Grading and Drainage Plan – including special topographical features or conditions

Servicing Plans – (access roads, sidewalks, storm and sanitary sewers, water, electrical, telecommunications and gas lines etc.)

Other information - (deemed necessary or requested by Development Officer)

Commencement Date: M/D/Y _____ **Completion Date:** M/D/Y _____ **Project Value:** \$ _____

General Contractor: YES NO FEE \$ _____ **List of Sub trades: 1.** _____

2. _____ **3.** _____

Notice of Decision: The applicant will be notified of the decision in writing for a development permit application.

Public Notice: Upon approval of Development Permit, Public Notice may be given for the issuance of Development Permits of Permitted Uses, Discretionary uses and/or developments requiring a variance. The details of the development may be advertised in a local newspaper, mailed to adjacent landowners, posted online @www.legal.ca or posted on the subject site.

The information provided on this application form is being collected for processing according to Land Use Bylaw No. 05-2013. Personal information collected will be used for the issuance of licences and preparing reports. **It will be treated in accordance with the privacy protection provisions of Part 2, section 33 and 34 of the Alberta Freedom of Information and Protection of Privacy Act (FOIP).** If you have any questions about the collection of information, contact the Town Office at 780-961-3773.

INTAKE CHECKLIST (for office use only)

Complete Application:

- Application Form – completed & signed
- Required information – listed above
- Receipt for Payment of Fees

Accepted by: _____

Date: _____

Signature: _____

Date Received Stamp