

**TOWN OF LEGAL  
BYLAW #10-2016  
WASTE COLLECTION BYLAW**

**A BYLAW OF THE TOWN OF LEGAL TO ESTABLISH TERMS AND CONDITIONS FOR THE PROVISION OF WASTE COLLECTION AND RECYCLING SERVICES IN THE TOWN OF LEGAL.**

**WHEREAS** the Municipal Government Act, RSA 2000, c. M-26 provides that a Council may pass bylaws respecting public utilities; and

**WHEREAS** it is deemed advisable and expedient to set out the terms and conditions applicable to the collection and disposal of solid waste and the provision of recycling services within the Town of Legal;

**NOW THEREFORE, THE COUNCIL OF THE TOWN OF LEGAL, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:**

**1. SHORT TITLE**

1.1 This Bylaw may be referred to as "The Waste Collection Bylaw".

**2. DEFINITIONS**

2.1 "Ashes": the powdery residue left after the combustion of any substance and includes partially burnt wood, charcoal or coal;

2.2 "Authorized Person": any employee of the Town of Legal authorized by Administration for the purpose of providing waste collection services;

2.3 "Building Material & Waste": all waste produced in the process of constructing, altering or repairing a building; including earth, vegetation, concrete and rock displaced during the process of building.

2.3.1 board lumber, such as 2 x 4's, 2 x 6's, 2' x 10's, baseboards, etc., which are limited to lengths of 0.9m (36"); or

2.3.2 sheet lumber, such as plywood, paneling and drywall, limited to 0.9m x 0.3m (36"x 12") sheets with maximum thickness of 25mm (1"); or

2.3.3 insulation, plastic, or other such material used in the construction or reconstruction of a building or facility;

2.4 "Burning": burning of paper and cardboard;

2.5 "Bylaw Enforcement Officer": a Bylaw Enforcement Officer contracted by the Town pursuant to the Municipal Government Act, RSA 2000, c. M-26, to enforce the Town Bylaws, and includes a member of the Royal Canadian Mounted Police, and when authorized, a Special Constable;

2.6 "Chief Administrative Officer": the Chief Administrative Officer for the Town of Legal;

2.7 "Clerk of the Provincial Court": an officer of a Provincial court who - accepts filings, issues process and keeps records;

2.8 "Collection Day": the day or days during each week on which waste or recyclables are collected from a specific premise;

2.9 "Collection Service": the curbside or roadside collection of Waste Materials, Container Recyclables and Fibre Recyclables;

2.10 "Collector": the Person or Persons appointed by the Town for the purpose of collecting and disposing of Waste Materials, Container Recyclables and Fibre Recyclables;

2.11 "Commercial Facilities": includes stores, warehouses, and commercial facilities;



- 2.12 "Compulsory Service": the requirement for Collection Services within the Town of Legal or properties as set out in Schedule "A" of this Bylaw;
- 2.13 "Container": designed or used for containing waste awaiting collection and disposal. One or a combination of the following:
- 2.13.1 Waste collection cart, responsibility of the Householder
  - 2.13.2 Non-reusable bags for Fibre and Container Recyclables
  - 2.13.3 A container designed or used for containing waste awaiting collection and disposal
- 2.14 "Container Recyclables": rigid plastics (#1-7), margarine and condiment containers, windshield washer jugs, tin cans, pop cans, milk cartons, tetra packs or other items designated by Contracted Company from time to time;
- 2.15 "Council": the Municipal Council of The Town of Legal;
- 2.16 "Fees and Charges": the Town's Fees and Charges as set out in Fee Schedule Policy 2.10);
- 2.17 "Fibre Recyclables": mixed paper, corrugated cardboard, newsprint, box board, magazines, catalogues, flyers, telephone or other soft cover books, paper egg cartons, polycoat milk containers or other similar material designated by Contracted Company from time to time;
- 2.18 "Garbage": all putrescent material including meats, fish, fruits and vegetables resulting from the handling, preparation, cooking and consumption of food;
- 2.19 "Garbage Bag": a bag that can withstand a minimum of 45 pounds weight;
- 2.20 "Householder" or "Occupant": any Owner, occupant, lessee or tenant or any other Person in charge of any Dwelling;
- 2.21 "Industrial/Commercial/Institutional Waste" or "ICI Waste": material of similar composition as mixed waste collected within the Town other than by Town Collection;
- 2.22 "Institutional Facilities": a hospital, nursing home, hotel, or school;
- 2.23 "Multi-Family Complex": a building or private community containing three or more units, including apartment buildings, townhouses, condominiums or manufactured home parks;
- 2.24 "Organic Materials" or "Yard Waste": leaves, grass clippings, garden waste, house and garden plants, sawdust, wood shavings, roots, hedge and shrub trimmings, brush cuttings, twigs, branches, stumps, tree trunks, sod and other similar materials as designated by the Chief Administrative Officer and Council from time to time;
- 2.25 "Owner": the person who is registered under the Land Titles Act, RSA 2000 c. L-4, as amended or replaced from time to time, as the Owner of the fee simple estate in land, or a Person who is recorded as the Owner of the property on the tax assessment roll of the Town;
- 2.26 "Person": any person, householder, firm, partnership, association, corporation, company or organization of any kind;
- 2.27 "Recommencement of Service": a point in time in which Collection Services and billing for such service will resume;
- 2.28 "Recycling Service": curbside, roadside or any recycling or waste diversion service or program available to all Town residents for the collection of Fibre Recyclables and or Container Recyclables;
- 2.29 "Recycling Station" means any area within the Town, designated by the Town, to receive recyclable materials;

- 2.30 "REFUSE": waste from domestic, commercial or industrial activities, broken household dishes and utensils, empty tins, boxes, cartons, bottles and containers, discarded paper and fabrics and other articles, but not including grass, tree and hedge cuttings and clippings, garden waste, dirt, concrete building waste, large tree trunks, car bodies, manure, large rocks or dead animals;
- 2.31 "Residential Facilities": any detached single-family dwelling or residence, duplex, or Multi-Family Complex designed for individual family living;
- 2.32 "Roadway": a roadway within the meaning of the Traffic Safety Act, RSA 2000, c. T-6, as amended or replaced from time to time;
- 2.33 "STREET": public thoroughfare within the Town and includes, where the context so allows, the sidewalk and borders of the street and all parts appearing in the Land Titles Office as set aside for a public thoroughfare on which the premises in question front;
- 2.34 "Town": the corporation of the Town of Legal or the area contained within the boundaries thereof, as the context requires;
- 2.35 "Transfer Station": area designated for accumulation of Waste Materials;
- 2.36 "Urban Service Area": the service area within the Town of Legal;
- 2.37 "Utility Bill": a bill which sets out the fees levied by the Town on a monthly or bi-monthly basis for utility services provided by the Town;
- 2.38 "Violation Tag": a tag or similar document issued by the Town or their designate pursuant to the Municipal Government Act, R.S.A. 2000, c. M-26, as amended or repealed and replaced from time to time;
- 2.39 "Violation Ticket": a ticket issued pursuant to Part II of the Provincial Offences Procedure Act, RSA 2000, c. P-34, as amended or repealed and replaced from time to time;
- 2.40 "Waste Disposal Site": any area designated by the Town for solid waste disposal;
- 2.41 "Waste Materials": any material discarded from a Dwelling or Multi-Family Complex that is not Fibre Recyclables or Container Recyclables or Yard Waste;
- 2.42 "Wet Garbage": the kitchen waste containing liquids originating from hotels and restaurants, but does not include drained kitchen waste which has been properly packaged.

### **3. ADMINISTRATION**

- 3.1 The Chief Administrative Officer may delegate the administration of this Bylaw to the following employee positions:
  - 1.1.1 Operations Foreman or their delegate;
  - 1.1.2 Manager of Corporate Services;
  - 1.1.3 Administrative Assistant or position similar thereof.

### **4. COLLECTION AND RECYCLING SERVICES**

- 4.1 Subject to section 4.1.1 of this Bylaw, no Person other than the Town of Legal shall provide Collection Services, except as provided in Schedule 'A', within the Urban Service Area.
  - 4.1.1 If a Person, who at the date of passage of this Bylaw, was providing or receiving Collection Services within the Urban Service Area subsequently discontinues providing such services, that Person may not recommence providing such services at a later date unless approved by Council.
- 4.2 Subject to section 4.1, a person who operates a private Collection Service must:
  - 4.2.1 Comply with requirements of this Bylaw;

- 4.2.2 Obtain any permit or license required by this Bylaw, any other Town Bylaw or any Provincial statute and regulations;
- 4.2.3 Refuse to collect Waste Materials, Fibre Recyclables and or Container Recyclables from premises who's Householders do not comply with the requirements of this Bylaw. Notwithstanding any other provision in this Bylaw to the contrary, a Person who operates a private Collection Service may select whatever Container suitable to their operation for those Householders using their services to use for placing Waste Materials, Fibre Recyclables and Container Recyclables for collection.
- 4.2.4 Provide all services as offered by the Town with respect to Collection Services to maximize diversion from the landfill.

**5. RATES AND CHARGES, OPENING AND CLOSING OF ACCOUNTS**

- 5.1 The Town under the provisions of this bylaw provides for the collection and disposal of solid waste and the provision of recycling services within the Town of Legal as per Schedule "A" of this bylaw.
- 5.2 The rates and charges to be charged for Collection Service, Recycling Service and for processing or disposal shall be as set out from time to time in the Fee Schedule Policy 2.10.
- 5.3 Collection Service charges will be billed in accordance with Fee Schedule Policy 2.10.
- 5.4 The Town of Legal requires that new account requests or changes for utility services, provided by the Municipality, be placed in the name of the Owner(s) registered on the property title only.
  - 5.4.1 A Utility Bill shall be mailed or emailed, as per Schedule "B", to the Owner(s) and/or Tenant showing the current service charges and any penalty amounts owing, payment for the amount due shall be due and payable when the account is rendered with payment to be made to the Town at the office of the Chief Administrative Officer or at such other place as may be designated from time to time by the Council.
- 5.5 An account must be opened before Collection Service by the Town is provided.
- 5.6 That the Chief Administrative Officer or their designate shall have the right to determine into which classification any service belongs and the Chief Administrative Officer or their designates decision shall be final and binding on all persons concerned.
- 5.7 All Utility Bills will be due and payable when rendered by the Town and payments will be made at the address indicated on the Utility Bill or to an agent of the Town.
  - 5.7.1 Payment can be made at the Town office, the Consumer's bank, pre-authorized payment plan or through online banking services. Credit card payments are not accepted.
  - 5.7.2 A Consumer is not relieved from paying Utility Charges by reason of non-receipt of a Utility Bill, whatever the reason for non-receipt.
- 5.8 That in the event a Utility Bill remains unpaid after the date fixed for payment, a penalty, as the Council may establish by resolution from time to time, will be added to the principal outstanding amount thereto and form part of the rates levied.
- 5.9 In the event that the water bill remains unpaid by the following billing cycle (30 days for renter and 60 days for homeowner):
  - 5.9.1 A letter of notice of disconnection will be included with the utility bill indicating payment of arrears is to be made to the Town within fourteen (14) calendar days and pay must be received by 12:00 p.m.
  - 5.9.2 If the payment is not received by the Town on the date specified on the letter of notice of disconnection, a final notice for disconnection in the form of a door tag will be hand delivered to the property advising the homeowner that a payment due date of forty-eight (48) hours must be made by 12 p.m. (noon).

- 5.9.3 If payment is not received by the Town office on the date specified on the final notice for disconnection (door tag), the utilities will be disconnected at the curb cock (cc) with no further notice.
  - 5.9.4 As per Fee Schedule Policy 2.10, a reconnection fee along with the payment of arrears must be paid prior to reconnection of service to the property
- 5.10 Any Utility Bill remaining unpaid under this Bylaw will constitute a debt owing to the Town and is recoverable by any or all of the following methods, namely:
- 5.10.1 by discontinuing any Collection Service being supplied to Owner without notice;
  - 5.10.2 by collecting in a like manner as municipal rates and taxes.
  - 5.10.3 by action in any court of competent jurisdiction;
- 5.11 The Chief Administrative Officer may cancel Collection Service to a Householder in the event that a Utility Bill remains unpaid as described in Section 5.9 of this Bylaw.
- 5.12 Closing of Account:
- 5.12.1 A person wishing to close their account must make the request to the Town for the disconnection of service;
  - 5.12.2 The Town may continue to levy Collection Service charges in accordance with this Bylaw until a Collection Service account is closed in accordance with the provisions of this Bylaw.
  - 5.12.3 Utility Bills may be prorated in accordance with the actual number of days of service is provided by the Town in the billing period.
  - 5.12.4 Where a Utility Bill has been prepaid and Collection Service is discontinued, the Town will provide a refund on a prorate basis.
- 5.13 The power to do any of the things provided for in this Bylaw, for the purpose of enforcing payment of any Utility Bill as may be deemed necessary, is hereby delegated to the Chief Administrative Officer.

## **6. PREPARATION OF MATERIALS FOR COLLECTION**

- 6.1 All pet related feces and cat litter must be packaged in plastic bags.
- 6.2 Grass clippings and leaves will be not be collected and are to be brought over by the resident to the Town Compost Site.
- 6.3 No Owner will place, permit to be placed, or mix any of the following materials for removal:
  - 6.3.1 any highly combustible or explosive waste, including, without restricting the generality of the foregoing, such materials as hot Ashes, ignitable waste, motion picture film or toxic materials;
  - 6.3.2 any compound that may be considered dangerous or hazardous under the provisions of any other legislation whether Provincial or Federal;
  - 6.3.3 hypodermic needles;
  - 6.3.4 sharp objects or broken glass unless packaged to allow safe handling; or
  - 6.3.5 luminescent gas filled tubes, unless such tubes are encased in a container of sufficient size and strength to protect such tubes from breakage and thereby allowing safe handling;
  - 6.3.6 dead animals or animal parts.

## **7. RESTRICTIONS ON COLLECTION SERVICE**

- 7.1 Collection Service will not be provided if:
  - 7.1.1 there is loose materials; or
  - 7.1.2 the Container contains material(s) described in Section 6 of this bylaw; or
  - 7.1.3 the materials have not been prepared as described in Section 6 of this bylaw; or
  - 7.1.4 the Container contains materials other than the materials permitted by the Town.

## **8. COLLECTION, STORAGE LOCATIONS, AND SCHEDULING**

- 8.1 Every household shall provide garbage receptacles which shall have proper and tightly fitting covers and it shall be a provision hereof that the container or containers shall be sufficient in number to adequately dispose of the garbage, rubbish, or refuse as provided herein for a period of seven (7) calendar days.
- 8.1.1 The Householder shall maintain all Containers in a clean and sanitary condition at all times.
- 8.2 The Householder shall place all Containers on road, prior to 8:00 a.m. on the collection day, as specified from time to time by the Chief Administrative Officer or their designate but not earlier than 5:00 p.m. on the previous day.
- 8.3 Garbage, refuse and rubbish shall be collected a minimum of once a week (every seven days) excluding holidays or more often as Council so directs. For the purpose of performing their duties assigned to them any collector or inspector shall have the right to enter yards at all convenient times between the hours of 8:00 a.m. to 5:00 p.m. Monday to Friday.
- 8.4 No garbage collection shall be made from the inside of any dwelling or from the basement or upper floors of any multiple dwelling or commercial premises unless approved by the Chief Administrative Officer.
- 8.5 Waste Materials Containers must be removed from curbside by 9:00 p.m. the day of collection. Any materials not collected must be removed from curbside by 9:00 p.m. the day of collection unless rescheduling for the next day has occurred due to an unscheduled service interruption by the Collector.
- 8.6 The Town shall not be required to remove any waste material from any receptacle which, with its contents, exceeds thirty (30) pounds of weight.
- 8.7 The Town will not be responsible for picking up:
- 8.7.1 loose ashes or hot ashes;
- 8.7.2 loose or bagged grass clippings, yard or garden waste or branches or item identified in Section 6 of this bylaw.
- 8.8 The days and times of Collection Service will be the days and times approved by the Chief Administrative Officer or their designate.
- 8.9 Except as otherwise specifically provided in this By Law, the collection, removal and disposal of garbage shall be under the supervision of the Chief Administrative Officer or their designate.

## **9. WASTE CONTAINERS, DISPOSAL SITES**

- 9.1 All Persons utilizing the Compost Site will obey all signs, posted regulations and directions of site attendants - if applicable.
- 9.2 No person other than the lawful user, or an authorized employee of the Town or employee of the Recycle Collection Contractor shall open any garbage tote or disturb the contents of totes or blue bags or remove anything from totes, blue bags, nor shall any other person handle, interfere with, or in any manner disturb any garbage of any kind put out for collection or removal.
- 9.3 No person shall operate a vehicle in the Town while it is carrying garbage or commercial / industrial waste unless the portion or the vehicle in which material is being carried is securely covered or the material is secured to prevent any part of such material from falling off, or out of, the vehicle while in transit.
- 9.4 No person or business/commercial entity shall construct a new building or facility without the provision of a Commercial Bin (at their own cost) on site to provide for the storage and removal of new construction waste, including that of Building Material waste.

- 9.5 The Owner of every multiple family dwelling and the Owner of all commercial premises shall provide sufficient garbage receptacles to contain the normal garbage generated from those premises during the period between collections.
- 9.6 Every household, proprietor, or other person shall dispose of garbage upon the premises owned or occupied by him by placing or causing the same to be placed in a garbage container maintained for that purpose, or in such other container as is specifically permitted by this By Law, but not elsewhere.
- 9.7 Notwithstanding any other provision of this By Law, plastic bags of the type designed for the disposal of domestic refuse shall be used for the disposal of garbage under the following conditions:
- 9.7.1 Plastic bags containing garbage shall be kept in a structure fenced area, or other enclosure except when otherwise placed for pickup on collection day.
  - 9.7.2 Plastic bags containing garbage shall be in good repair, and securely closed except when garbage is being placed therein.
  - 9.7.3 Plastic bags when filled shall weigh not more than 30 pounds.
  - 9.7.4 Plastic bags of garbage shall be placed for collection in the same manner and location as prescribed by this By Law for garbage containers and under no circumstances shall they be placed on any lane or street other than on collection day.
- 9.8 All waste material shall be drained and wrapped and no liquid waste shall be disposed of in the container described and/or bagged and sealed in plastic garbage bags.
- 9.9 No person shall directly or otherwise dispose of or permit any person to dispose of any explosive, inflammable, volatile, noxious, dangerous device, substance or thing in any waste receptacle.
- 9.10 No person shall directly or otherwise dispose of or permit any person to dispose of any hot ashes, burning matter, or unwrapped wet garbage in any garbage container.
- 9.11 Except on collection day, all garbage cans shall be kept and maintained on the premises of the householder or proprietor, and any garbage can located on any street or lane in the Town other than on collection day may be removed and disposed of at the discretion of the Council or its designated Agent without compensation to the Owner thereof.

## **10. Commercial Area**

- 10.1 In certain circumstances where the Town cannot provide the commercial/industrial waste pick up due to type of waste, physical size of the items, and quantity of waste, the Owners and/or occupants of premises may provide commercial type containers where a private contract for collection of refuse, garbage, rubbish is approved by the Town.
- 10.2 The area immediately surrounding the premises, such as parking lots, sidewalks, etc. must be kept clean of litter.
- 10.3 Food service outlets which provide take out service of prepare foods must provide an outside garbage receptacle for the use of their patrons and which is separate and different from the one used for the garbage accumulated during the preparation and handling of the food.
- 10.4 Notwithstanding the provisions of Section 15 of this bylaw, "Offences & Penalties", certain specific types of garbage such as cardboard cartons on commercial premises may be disposed of by placing the same in a screened enclosure or container other than a garbage can where such a method of disposal has been approved in writing by the Council or their designated agents, and subject to any condition stipulated in such approval.

## **11. Industrial Area**

- 11.1 Industrial wastes must be kept in an area blocked from Public view and stored in such a way that it does not become a public nuisance until such time as it is disposed of.



- 11.2 In certain circumstances where the Town cannot provide the commercial/industrial waste pick up due to type of waste, physical size of the items, and quantity of waste, the Owners and/or occupants of premises may provide commercial and industrial containers where contract for collection of refuse, garbage, rubbish or industrial waste is approved by the Town.
- 11.3 Where wastes are not accessible, the onus will be on the industry to arrange for disposal at an approved regional landfill.
- 11.4 The Council or its designated Agent reserves the right to control the type and nature of garbage and industrial waste on any industrial site.

## **12. Construction on Development Sites**

- 12.1 Contractors or Developers are responsible for disposal of their own building waste and construction debris (rubbish).
- 12.2 Debris on sites must be stacked on site so as not to cause a nuisance, fire hazard or injuriously affect the privacy of adjoining properties.
- 12.3 Debris on sites must be contained and not allowed to spill over or accumulate on any street, lane or property.
- 12.4 Contractors or Developers must ensure that any excavating soil and/or debris is not placed on the road or laneway without written permission from the Town. If permission is given, the contractor or developer is responsible for returning the lane or roadway to previous condition by removal of soil or debris and cleaning the same in an expedient manner.

## **13. BURNING**

- 13.1 Burning of paper and cardboard is not permissible within the limits of the Town.
  - 13.1.1 No person in the Town of Legal shall burn any material or thing in any open area unless permission and approval has been granted from the local authority having jurisdiction (Fire Chief) or the Chief Administrative Officer.
- 13.2 Notwithstanding Subsection 13.1.1, it shall not be an offence under this section to conduct:
  - 13.2.1 Barbecuing;
  - 13.2.2 Burning in an incinerator which does not permit the escape of sparks, ash, or dense smoke. Incinerators must comply with Alberta Environment standards and regulations;
  - 13.2.3 Burning in fireplace in or attached to dwelling;
  - 13.2.4 Fires in contained campground and picnic fireplaces and stoves in parks and/or on private property in the Town of Legal;
  - 13.2.5 Brush may be burned within the Town after first obtaining permission from the local authority having jurisdiction (Fire Chief) or the Chief Administrative Officer.
  - 13.2.6 Burning of material shall comply to the Town's Land Use Bylaw and Fire Bylaw as amended from time to time.

## **14. SPRING OR FALL CLEANUPS**

- 14.1 Council or its designate may at any time call for Spring or Fall Clean-Ups for special occasions.
- 14.2 The Town, at no extra charge to the residents, will provide these extra pick-ups where the provisions of this Bylaw are met (bagging, boxing, bundling, etc.).
- 14.3 Residents will be so advised of the special pick-ups by way of insertion of advice in the local newspaper, newsletter and/or water billing at least fourteen (14) calendar days prior to the dates.
- 14.4 The Town shall have the authority to refuse the pickups if it so deems that the items are too large, heavy, prohibited waste not acceptable to the regional landfill, are construed as Building Construction and Waste, and in such quantities that the Chief Administrative Officer



or their delegate deems the pickup a misuse of the program and the Chief Administrative Officer or their designate shall advise the resident in writing of the misuse of the program.

- 14.5 In the event Section 14.4 applies, The Owner shall remove all items at the Owner's expense within 72 hours of the date of the notice.

#### **15. OFFENCE AND PENALTIES**

- 15.1 The Chief Administrative Officer or their designate or Bylaw Enforcement Officers are hereby authorized to enforce the provisions of this Bylaw.
- 15.2 Any Person who contravenes a provision of this Bylaw is guilty of an offence and is liable to a penalty as set out in Fee Schedule Policy 2.10.
- 15.3 Notwithstanding section 15.2 of this Bylaw, any Person who commits a second or subsequent offence under this Bylaw within one (1) year of committing the first offence is liable to a fine of not less than nor more than double the amount as set out in Fee Schedule Policy 2.10.
- 15.4 A Person who is guilty of an offence under this Bylaw for which a penalty is not otherwise provided, is liable to a fine of not less than One Hundred (\$100.00) Dollars and not more than Ten Thousand (\$10,000.00) Dollars.
- 15.5 Under no circumstances will any Person contravening any provision of this Bylaw be subject to the penalty of imprisonment.
- 15.6 Nothing in this Bylaw will be construed as curtailing or abridging the right of the Town to obtain compensation for or to maintain an action for loss of or damage to property from or against the Person or Persons responsible.

#### **16. VIOLATION TAG**

- 16.1 A Bylaw Enforcement Officer is hereby authorized and empowered to issue a Violation Tag to any Person who the Bylaw Enforcement Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
- 16.2 A Violation Tag may be issued to such Person:
- 16.2.1 either personally; or
  - 16.2.2 by mailing a copy to last known post office address.
- 16.3 The Violation Tag will be in a form approved by the Chief Administrative Officer and will state:
- 16.3.1 the name of the Person;
  - 16.3.2 the offence;
  - 16.3.3 the appropriate penalty for the offence as specified in Fee Schedule Policy 2.10 of this Bylaw;
  - 16.3.4 that the penalty will be paid within thirty (30) days of the issuance of the Violation Tag;
  - 16.3.5 any other information as may be required by the Chief Administrative Officer.
- 16.4 Where a contravention of this Bylaw is of a continuing nature, further Violation Tags may be issued by the Bylaw Enforcement Officer, provided however, that no more than one Violation Tag will be issued for each day that the contravention continues.
- 16.5 Where a Violation Tag is issued pursuant to this Bylaw, the Person to whom the Violation Tag is issued may, in lieu of being prosecuted for the offence, pay to Town the penalty specified on the Violation Tag.

#### **17. VIOLATION TICKET**

- 17.1 In those cases where a Violation Tag has been issued and if the penalty specified on a Violation Tag has not been paid within the prescribed time, then a Bylaw Enforcement

Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to Part II of the Provincial Offences Procedure Act, RSA 2000, c. P-34, as amended or repealed and replaced from time to time.

17.2 Notwithstanding section 17.1 of this Bylaw, a Bylaw Enforcement Officer is hereby authorized and empowered to immediately issue a Violation Ticket to Part II of the Provincial Offences Procedure Act, R.S.A. 2000, c. P-34, as amended or repealed and replaced from time to time, to any Person who the Bylaw Enforcement Officer has reasonable grounds to believe has contravened any provision of this Bylaw.

17.3 Where a Violation Ticket has been issued to a Person pursuant to this Bylaw, that Person may plead guilty to the offence by submitting to a Clerk of the Provincial Court, the specified penalty set out on the Violation Ticket at any time prior to the appearance date indicated on the Violation Ticket.

17.4 Notwithstanding section 17.3, for any offence of the Bylaw issued pursuant to section 10.4, the Bylaw Enforcement Officer has the discretion to require a mandatory court appearance by the Person to whom the Violation Ticket was issued.

**16. Summary Convictions**

16.1 Any person violating any of the provisions of this Bylaw or any other person responsible for such violation of the said Bylaw, shall be liable for the offence and penalties as specified in Fee Schedule Policy 2.10.

**17. SEVERABILITY**

17.1 Should any provision of this bylaw be invalid then such provision shall be severed and the remaining bylaw shall be maintained.

**18. GENERAL**

18.1 Nothing in this Bylaw will operate to relieve any Person from complying with any Federal, Provincial or other Town of Legal law, order, regulation or Bylaw.

18.2 Bylaw #04-2015 is hereby repealed.

THIS BYLAW WILL COME INTO EFFECT UPON RECEIVING 3RD READING

READ A FIRST TIME THIS 19 DAY OF December, 2016.

Carol J. Hay  
Mayor

Robert L. [Signature]  
Chief Administrative Officer

READ A SECOND TIME THIS 19 DAY OF December, 2016.

Carol J. Hay  
Mayor

Robert L. [Signature]  
Chief Administrative Officer

READ A THIRD TIME THIS 19 DAY OF December, 2016.

Carol J. Hay  
Mayor

Robert L. [Signature]  
Chief Administrative Officer

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**SCHEDULE 'A'**

**COLLECTION SERVICES AND RECYCLING SERVICE  
ELIGIBILITY GUIDELINES**

**1.1 Eligibility Provision:**

- 1.1.1 Compulsory Service:** Household­ers within the Urban Service Area who receive a water and/or sewer Utility Bill from the Town will receive Collection Services automatically and an account will be established and effective as of the date of ownership or occupancy whichever first occurs. This excludes Institutional and Commercial Facilities.
- 1.1.2 Subscription Account:** Owners within the Urban Service Area who do not receive a water and/or sewer Utility Bill from the Town may apply for Collection Service in accordance with part 5 of this Bylaw.

Schedule 'B'

UTILITIES EMAIL REQUEST FORM

If you wish to receive your utility bill by email only, please complete this form and return to the Town of Legal Office:

NAME: _____	UTILITY ACCOUNT: _____
CIVIC ADDRESS: _____	PHONE NUMBER: _____
LEGAL, AB TOG 1LO	ALTERNATE PHONE #: _____
OWNER/OCCUPIER EMAIL ADDRESS: _____	

- Please note that if there are any changes to the email address, it is the responsibility of the Owner and/or Occupier to inform the Town accordingly.
- A Consumer is not relieved from paying Utility Charges by reason of non-receipt of a Utility Bill, whatever the reason for non-receipt, as per the bylaws of the Town of Legal.
- Payment due dates do not change. Penalties still apply if payment is late for any reason.

AUTHORIZATION:

I agree that I wish to receive my utility bill via email only and that I will inform the Town of Legal if this email address is no longer valid.

\_\_\_\_\_  
NAME OF APPLICANT (Please Print)

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

The information on this form is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act (FOIP) and is used solely for purposes relating to the Town of Legal.