

Governance and Priorities Committee Meeting of the Town of Legal in the Province of Alberta held in the Town Council Chambers, April 25<sup>th</sup>, 2022, commencing at 7:00 P.M.

**PRESENT:** Mayor Jones, Deputy Mayor Tremblay, Councillor Hills, Councillor Malott, Councillor Veenstra

**ABSENT:**

**STAFF:** Robert Proulx – Chief Administrative Officer  
Gizele St Jean – Manager of Corporate Services

### **CALL TO ORDER**

Mayor Jones called the meeting to order at 7:00 P.M. and acknowledged the traditional territories of the Indigenous peoples of the Treaty 6 region and the Métis Settlements and Métis Nation of Alberta, Regions 2, 3 and 4. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community.

### **ADOPTION OF AGENDA**

**MOVED** by Deputy Mayor Tremblay that the Agenda for the April 25<sup>th</sup>, 2022, Governance and Priorities Committee meeting be adopted as presented.

**CARRIED 5-0**

### **Strategic Plan: Review**

Council reviewed the Strategic Plan and revisions will be completed as per the discussion that transpired.

### **Bylaw Enforcement: Development of Priorities**

Council discussed the education component on bylaws such as animal control, and community standards with the Town of Legal in conjunction with Sturgeon County, scheduling of priorities with bylaws such as snow clearing, speeding, unregistered vehicles, unsightly properties, grass & weeds, and recreational vehicles. Administration will prepare a schedule of priorities with the recommendations from Council.

### **Sturgeon Regional Economic Development**

Received as information

### **Financial Indicators**

Manager of Corporate Services provided a review on the 2020 Municipal Indicator Results.

### **Fire Services Bylaw**

Council was asked to review the Fire Service Bylaw and administration will bring the bylaw to the next regularly scheduled Council meeting on May 2<sup>nd</sup>, 2022.

### **Community Standards Bylaw**

A review of the draft Community Standards Bylaw was completed, and the following revisions were made:

- Addition of the following definitions:
  - “Front Yard” means a yard extending across the full width of a parcel of land from the front line of the lot to the foundation wall of the primary building situated on the parcel of land. In the case of a curved front line, the front yard will also form a curve.



- "Side Line" means the boundary line of a lot lying between a front line and a rear line of a lot. In the case of a corner lot, the longer of the two boundary lines adjacent to the highway or road shall be considered a side line;
- "Side Yard" means a yard extending from the front yard of a lot to the rear yard of the lot and lying between the side line of the lot and the nearest wall of the main building;
- Addition of the following subsections to Section 5.0:
  - No owner or Occupier of a premises shall allow a fire pit to be placed in a front yard. Fire pits may be permitted in a rear yard or side yard upon approval from the Town.
  - No Owner or Occupier of a premises shall place, store, or erect a swing, trampoline, portable sign, or similar structure in the front yard of a residential property.
- Section 5.1(i) was revised to:
  - No Owner or Occupier of a corner lot shall erect, build, or place a fence, wall, tree, shrub, sign or other object at an intersection of a highway that may impede the visibility or cause a safety hazard for pedestrians or vehicular traffic.
- Section 5.2(a) was revised to state "...shall ***not allow accumulations*** of..."
- Section 5.2(b) and 5.2(c): the word "highway" was replaced with the word "sidewalk".
- Section 5.3(a) was revised to state "...structure ***or parts of a tented structure*** on..."
- Section 5.3(e) was deleted and replaced with Section 5.3(c): Notwithstanding section 5.3(b) no person or occupier shall erect, build, place, or store in a residential district or commercial district an accessory building(s) in excess of one hundred and seven (107) square feet in size, a shipping container, or similar structures without first obtaining approval from the Town through the development permitting process.
- Section 7.1(f): Subsection 7.2(e)(i) does not exist, it was changed to state Subsection 7.1(e)(i).
- Section 7.2(e) was revised to state "In default of any person complying with Subsection 7.2(d) above, and in addition to any other remedy available to the Town for non-compliance with this Bylaw, the Town may arrange to have the sidewalk cleared ***and charge all costs back to the property owner. In addition, the property owner shall be subject to a fine in the amounts identified in Schedule "A" attached and forming part of this Bylaw.***"
- Section 7.2(f) was revised to state "No person shall remove snow, ice, dirt, debris or other materials from any ***highways***, driveways and/or sidewalks by causing such material to be placed upon any property other than their own."
- Section 7.2(g) was removed.
- Section 7.2(i) was revised to state "A property owner or occupier ***who*** removes..."
- Section 8.4 was revised to state "Subject to 8.3 upon expiration, the owner may make a written application to ***Council*** for an additional six (6) month extension and ***Council*** upon review ***will provide*** consideration, approval, or direction."
- Section 10.2(a): the word "house" was removed at the end of the clause.
- Section 10.5(c) was removed.
- "Section 10.5(c)" was removed from Section 10.5(e).
- Section 10.5(e)(v) was removed.
- Section 11.1 was revised to state "...animal meat or part of ***an animal*** on a..."
- Section 11.4 was added: "No owner or occupier of a property shall allow an open composting pile in a front yard."
- Section 12.2 "Ice Cream Sales" was removed.
- Section 12.7(c) changed the word "religion" to "religious".
- Section 18.7(a) changed the word "municipality" to "town".
- Section 18.7(c) was revised to "the driveway provides access to a rear detached garage or has the provisions to access a detached garage in the future which complies to the requirements of the Land Use Bylaw."





- Section 22.0 “Appeal Procedure” was removed.
- Section 24.0 “Offences and Penalties” was removed.
- Section 25.0 “Violation Tags” and Section 26.0 “Violation Tickets” were removed and replaced with:

25.0 MUNICIPAL VIOLATION TAG AND VIOLATION TICKETS

- 25.1 Any person who contravenes any section of this Bylaw is guilty of an offence and is liable upon conviction to a fine as set out in Schedule “A” which is attached hereto and forms part of this Bylaw.
  - 25.2 Under no circumstances shall any person contravening any provisions of this Bylaw be subject to the penalty of imprisonment.
  - 25.3 Nothing in this Bylaw shall be construed as curtailing or abridging the right of the Municipality to obtain compensation or to maintain an action for loss of or damage to property from or against the person or persons responsible.
  - 25.4 A Bylaw Enforcement Officer is hereby authorized and empowered to issue a Violation Tag to any person whom, the Bylaw Enforcement Officer has reasonable and probable grounds to believe, has contravened any provision of this Bylaw.
  - 25.5 A Violation Tag may be issued to such person:
    - a) either personally; or
    - b) by mailing a copy to such person at his or her last known post office address.
  - 25.6 The Violation Tag shall be in a form approved by the Municipality and shall state:
    - a) the name of the person;
    - b) the offence;
    - c) the appropriate penalty for the offence as specified; in Schedule “A” of this Bylaw;
    - d) that the penalty shall be paid within thirty (30) days of the issuance of the Violation Tag;
    - e) any other information as may be required by the Municipality.
  - 25.7 Where a contravention of this Bylaw is of a continuing nature, further Violation Tags may be issued by a Bylaw Enforcement Officer, provided that no more than one Violation Tag shall be issued for each day that the contravention continues.
  - 25.8 Where a Violation Tag is issued pursuant to this Bylaw, the person to whom the Violation Tag is issued may, in lieu of being prosecuted for the offence, pay to the Municipality, the penalty specified in the Violation Tag.
  - 25.9 Nothing in this Bylaw shall prevent a Bylaw Enforcement Officer from immediately issuing a Violation Ticket to any person who contravenes any provision of this Bylaw.
  - 25.10 If the penalty specified in a Violation Tag is not paid within the prescribed time period, then a Bylaw Enforcement Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to the Provincial Offences Procedure Act.
- Schedule “A”:
    - the fee for Section 7.2(f) for first offence was changed to \$250.00 and for second and subsequent offences was changed to \$500.00
    - All Sections listed were adjusted to reflect changes within the Bylaw

Administration will amend the Community Standards Bylaw and will provide to Council at the next regularly scheduled Council meeting on May 2<sup>nd</sup>, 2022.

Chief Administrative Officer and Manager of Corporate Services remained in Council Chambers during the closed session.



**CLOSED SESSION**

**MOVED** by Deputy Mayor Tremblay that Council enter a Closed Session at 10:14 P.M. as per the Municipal Government Act (Section 197) to discuss “Business Interests of a Third Party” as per the Freedom of Information and Privacy Act (Part 1, Division 2, Section 16).

**CARRIED 5-0**

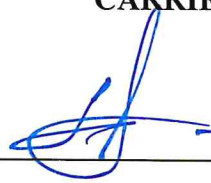
**MOVED** by Councillor Hills that Council return to the regular session at 10:17 P.M.

**CARRIED 5-0**

**ADJOURNMENT**

**MOVED** by Councillor Malott that the meeting be adjourned at 10:17 P.M.

**CARRIED 5-0**



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Mayor



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Chief Administrative Officer