

Governance and Priorities Committee Meeting of the Town of Legal in the Province of Alberta held in the Town Council Chambers, September 26, 2022, commencing at 7:00 P.M.

PRESENT: Mayor Jones, Deputy Mayor Tremblay, Councillor Hills, Councillor Malott

ABSENT:

STAFF: Robert Proulx – Chief Administrative Officer
Gizele St Jean – Manager of Corporate Services

CALL TO ORDER

Mayor Jones called the meeting to order at 7:00 P.M. and acknowledged the traditional territories of the Indigenous peoples of the Treaty 6 region and the Métis Settlements and Métis Nation of Alberta, Regions 2, 3 and 4. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community.

ADOPTION OF AGENDA

MOVED by Councillor Malott that the Agenda for the September 26th, 2022, Governance and Priorities Committee meeting be adopted as amended.

CARRIED 4-0

Legal Library Board Update, Nicolas Brown

Mayor Jones welcomed Nicolas Brown from the Legal Library Board to provide an update on what stage the Legal Library Board is currently at. Nicolas provided a quick summary on the Library Board:

- Identifying funding opportunities
- Looking at workshops, activities & programs for the Legal Library prior to joining Northern Lights Library.
- Mention of volunteers until Legal Library Board is viable to get staffing opportunities (estimated \$36,000 for one part-time staff)
- A preliminary estimate amount required for operating could be \$70,000 but Nicolas will work on getting more accurate costs.
- Working on a Book Lending Service
- Legal Library Board has the same fiscal period as Province (April 1 – March 31)
- The next fiscal budget to be prepared by Nicolas will be this fall and presented at the next Governance and Priorities Committee in November of 2022.
- Working to investigate funding – i.e.: capital grants such as Government of Alberta capital grant and Government of Canada funds, corporate sponsorship
- Possibly a small physical space (12' x 60') modular building – roughly estimated at \$350,000 cost
- Data will be researched by Nicolas as to what would be the standard size for a library - would it include a washroom facility?
- Bylaws & Policies for Legal Library Board still need to be personalized to Legal's circumstances i.e.: Bilingual – Nicolas will provide Council with bylaws & policies in November.
- Nicolas was not certain what the requirements/timeline was for the first year of funding received by the Province of Alberta. Nicolas will check to see if there is a deadline for spending the funding received.
- As a representative of Council on the Legal Library Board, Councillor Hills recommended the Legal Library Board possibly travel to surrounding libraries for tours of their libraries to see what they have and the process they went through to getting established themselves.
- Now that Library Board is established what kind of feedback are you seeing? Nicolas has not seen a lot of communications – MYC had a few

people provide feedback, but public outreach plan may be required - community service plan needs to be done.

Strategic Plan: Review

MOVED by Deputy Mayor Tremblay that the Strategic Plan: Review be postponed until the next Governance and Priorities Committee meeting in November 2022.

Municipal Development Plan: Review

MOVED by Deputy Mayor Tremblay that the Municipal Development Plan: Review be postponed until the next Governance and Priorities Committee meeting in November 2022.

Municipal Realities, Sturgeon Regional Partnership

Council discussed the questionnaire prepared by Sturgeon Regional Partnership (SRP) – Understanding our Municipal Realities. CAO will look at clarification on the questions and based on Council feedback a draft will be prepared and brought forward at the next meeting for Council review.

Economic Development Committee: Terms of Reference

Council reviewed some other municipalities terms of reference such as City of St. Albert, Town of Peace River, Sturgeon County, Town of Black Diamond, and Turner Valley. Council requested more time to review and will provide feedback to the CAO by October 6, 2022.

Chief Administrative Officer and Manager of Corporate Services remained in Council Chambers during the closed session.

CLOSED SESSION

MOVED by Mayor Jones that Council enter a Closed Session at 8:42 P.M. as per the Municipal Government Act (Section 197) to discuss “Intergovernmental Relations” as per the Freedom of Information and Privacy Act (Part 1, Division 2, Section 21).

CARRIED 4-0

MOVED by Councillor Hills that Council return to the regular session at 9:34 P.M.

CARRIED 4-0

ADJOURNMENT

MOVED by Councillor Hills that the meeting be adjourned at 9:36 P.M.

CARRIED 4-0

Mayor

Chief Administrative Officer