

**Town of Legal
Regular Council Meeting
July 15th, 2024
7:00 PM
Council Chambers**

AGENDA

1.0 Call to Order with acknowledgement of meeting on Treaty 6 Territory

2.0 Additions and/or Deletions to the Agenda

3.0 Adoption of Agenda

4.0 Public Hearing

5.0 Adoption of Previous Minutes

5.1 Errors or Omissions

5.2 Adoption of Minutes – June 17th, 2024, Regular Council Meeting

5.3 Adoption of Minutes – June 24th, 2024, Special Council Meeting

6.0 Delegations, Petitions or Presentations

7.0 Unfinished Business

8.0 Reports

8.1 Chief Administrative Officer

8.2 Manager of Corporate Services

8.3 Operations Supervisor

8.4 Councillor Reports

- Mayor Jones

- Deputy Mayor Tremblay

- Councillor Beaton

- Councillor Hills

- Councillor Malott

9.0 Correspondence

9.1 Town of Legal Library Board Resignation

9.2 Centennial Dog Park Concern from Resident

9.3 Sturgeon County Bylaw Statistics, June 2024

9.4 Invitation to Royal Canadian Air Force 100 Anniversary

10.0 **New Business**

10.1 Town of Legal Library Board Appointment

10.2 Awarding of Contracts from Tender Package 02 for Legal Arena &
Curling Rink Retrofit Project

11.0 **Closed Session**

12.0 **Adjournment**

Regular Council Meeting of the Town of Legal in the Province of Alberta held in Council Chambers, June 17th, 2024, commencing at 7:00 P.M.

PRESENT: Mayor Jones, Deputy Mayor Tremblay, Councillor Beaton, Councillor Hills, Councillor Malot

ABSENT: Gizele St Jean – Manager of Corporate Services

STAFF: Robert Proulx – Chief Administrative Officer
Anna Keane – Finance Assistant

CALL TO ORDER

Mayor Jones called the meeting to order at 7:00 P.M. and acknowledged the traditional territories of the Indigenous peoples of the Treaty 6 region and the Métis Settlements and Métis Nation of Alberta, Regions 2, 3 and 4. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community.

ADDITIONS AND/OR DELETIONS TO THE AGENDA

Additions:

Correspondence: Meeting Request with Minister McIver, ABmunis Fall 2024 Convention
Letter from Municipal Affairs, Re: Canada Community-Building Fund (CCBF)
Letter from Sturgeon County, Re: Town of Legal Arena and Curling Rink Retrofit Project Funding Request
Town of Legal Library Board Resignation

Deletion:

New Business: Awarding of Tender Package 02 for Legal Arena & Curling Rink Retrofit Project

ADOPTION OF AGENDA

12137

Resolution #12137

Moved by: Councillor Malott

RESOLVED that the Agenda for the June 17th, 2024, regular meeting of Council be adopted as amended.

CARRIED 5-0

PUBLIC HEARING

None.

ADOPTION OF PREVIOUS MINUTES

12138 Resolution #12138 Moved by: Deputy Mayor Tremblay

RESOLVED that the Minutes for the June 3rd, 2024, Regular Meeting of Council be adopted as presented.

CARRIED 5-0

12139 Resolution #12139 Moved by: Councillor Hills

RESOLVED that the Minutes for the June 10th, 2024, Special Meeting of Council be adopted as presented.

CARRIED 5-0

DELEGATION

Kendra Stasiuk, Friesen Viney Stasiuk Chartered Professional Accountants

Mayor Jones welcomed Kendra Stasiuk to the meeting. Ms. Stasiuk presented the 2023 Financial statements prepared by Friesen, Viney, and Stasiuk Chartered Professional Accountants.

UNFINISHED BUSINESS

None.

REPORTS

CHIEF ADMINISTRATIVE OFFICER

Report was submitted and will form part of the Council agenda package.

MANAGER OF CORPORATE SERVICES

The Revenue and Expenditure Report was submitted and forms part of the Council agenda package.

OPERATIONS SUPERVISOR

No report.

COUNCILLOR REPORTS

Mayor Jones

Attended the Alberta Bilingual Municipalities Association meeting on June 4th, 2024.

Attended the Federation of Canadian Municipalities (FCM) Conference June 6th to 9th, 2024.

Attended the Special Council meeting on June 10th, 2024.

Attended the Alberta Municipalities Leaders Caucus meeting on June 12th, 2024, in Falher, Alberta.

Attended the Alberta Municipalities Leaders Caucus meeting on June 13th, 2024, in Bonnyville, Alberta.

Attended the Alberta Municipalities Leaders Caucus meeting on June 14th, 2024, in St. Albert, Alberta.

Deputy Mayor Tremblay

Attended the Special Council meeting on June 10th, 2024.

Attended the Alberta Municipalities Leaders Caucus meeting on June 14th, 2024.

Attended the Arena Sponsorship meeting June 17th, 2024.

Councillor Beaton

Attended the Federation of Canadian Municipalities (FCM) Conference June 6th to 9th, 2024.

Attended the Special Council meeting on June 10th, 2024.

Attended the Arena Sponsorship meeting June 17th, 2024.

Councillor Hills

Attended the Special Council meeting on June 10th, 2024.

Attended training with the Town of Legal Library Board on June 6th, 2024.

Attended the Roseridge Waste Management Services Commission meeting on June 19th, 2024.

Councillor Malott

Report was submitted and will form part of the Council agenda package.

12140

Resolution #12140

Moved by: Councillor Beaton

RESOLVED that the reports be accepted as presented.

CARRIED 5-0

CORRESPONDENCE

Thank You Letter from K40 Festival Parade Chairman

Received as information.

Invitation to Redwater Discovery 2024 Days Parade

Received as information.

Invitation to Bon Accord Harvest Days Parade

Received as information.

Invitation to Gibbons Pioneer Days Parade

Received as information.

Sturgeon County Bylaw Statistics, May 2024

Received as information.

Meeting Request with Minister McIver, ABmunis Fall 2024 Convention

Received as information.

Letter from Municipal Affairs, Re: Canada Community-Building Fund (CCBF)

Received as information.

Letter from Sturgeon County, Re: Town of Legal Arena and Curling Rink

Received as information.

Retrofit Project Funding Request

Received as information.

Town of Legal Library Board Resignation

12141 Resolution #12141 Moved by: Councillor Beaton

RESOLVED that the Town of Legal accept the resignation of Valerie Prefontaine from the Town of Legal Library Board, and direct administration to advertise the vacancy of the Town of Legal Library Board.

CARRIED 5-0

12142 Resolution #12142 Moved by: Councillor Hills

RESOLVED that the correspondence be accepted as presented.

CARRIED 5-0

NEW BUSINESS

Consolidated Financial Statement, December 31, 2023

12143 Resolution #12143 Moved by: Councillor Malott

RESOLVED that the Town of Legal accepts the 2023 Consolidated Financial Statement as prepared by Friesen Viney Stasiuk Chartered Professional Accountants.

CARRIED 5-0

Municipal Financial Information Return, December 31, 2023

CLOSED SESSION

None.

ADJOURNMENT

12149

Resolution #12149

Moved by: Councillor Malott

RESOLVED that the meeting be adjourned at 8:18 P.M.

CARRIED 5-0

Mayor

Chief Administrative Officer

UNADOPTED

Special Council meeting of the Town of Legal in the Province of Alberta held in the Town Council Chambers, June 24th, 2024, commencing at 7:00 P.M.

PRESENT: Mayor Jones, Deputy Mayor Tremblay, Councillor Beaton, Councillor Hills, Councillor Malott

ABSENT: Gizele St Jean, Manager of Corporate Services

STAFF: Robert Proulx, Chief Administrative Officer
Anna Keane, Finance Assistant

CALL TO ORDER

Mayor Jones called the meeting to order at 7:00 P.M. and acknowledged the traditional territories of the Indigenous peoples of the Treaty 6 region and the Métis Settlements and Métis Nation of Alberta, Regions 2, 3 and 4. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community.

DELETION TO AGENDA

Awarding of Contracts, Results from Tender Package 01 and 02 for Legal Arena & Curling Rink Retrofit Project

ADOPTION OF AGENDA

12150 Resolution #12150 Moved By: Deputy Mayor Tremblay

RESOLVED that the Agenda for the June 24th, 2024, Special Meeting of Council be adopted as amended.

CARRIED 5-0

PURPOSE OF THE MEETING:

2024 Capital Budget

12151 Resolution #12151 Moved By: Councillor Beaton

RESOLVED that the 2024 Capital Budget be accepted and funded as presented.

CARRIED 5-0

2024 Operating Budget

12152 Resolution #12152 Moved By: Deputy Mayor Tremblay

RESOLVED that the 2024 Operating Budget be accepted as presented.

CARRIED 5-0

Tax Levy Bylaw

12153 Resolution #12153 Moved By: Councillor Hills

RESOLVED that Bylaw #05-2024 being a Bylaw of the Town of Legal in the Province of Alberta to authorize several rates of taxation imposed for the year 2024 be given first reading.

CARRIED 5-0

12154 Resolution #12154 Moved By: Councillor Malott

RESOLVED that Bylaw #05-2024 being a Bylaw of the Town of Legal in the Province of Alberta to authorize several rates of taxation imposed for the year 2024 be given second reading.

CARRIED 5-0

12155 Resolution #12155 Moved By: Deputy Mayor Tremblay

RESOLVED that Bylaw #05-2024 go into third and final reading.

CARRIED UNANIMOUSLY

12156 Resolution #12156 Moved By: Councillor Beaton

RESOLVED that Bylaw #05-2024 being a Bylaw of the Town of Legal in the Province of Alberta to authorize several rates of taxation imposed for the year 2024 be given third reading.

CARRIED 5-0

Awarding of Contracts, Results from Tender Package 01 and 02 for Legal Arena & Curling Rink Retrofit Project

Deleted from agenda; information was not received by time of meeting.

ADJOURNMENT

12157 Resolution #12157 Moved By: Councillor Malott

RESOLVED that the meeting be adjourned at 7:33 P.M.

CARRIED 5-0

Mayor

Chief Administrative Officer

UNADOPTED



8.2

TOWN OF LEGAL

Revenue & Expenditure

COUNCIL MEETING

General Ledger	Description	2023 Budget	2023 Actual	2024 Budget	2024 Actual
Taxation					
1-00-00-110-00	Real Property Taxes	(1,531,434.15)	(1,530,783.35)	(1,576,172.63)	(1,576,171.24)
1-00-00-210-00	Offsite Levy	0.00	0.00	0.00	0.00
*** TOTAL Taxation		(1,531,434.15)	(1,530,783.35)	(1,576,172.63)	(1,576,171.24)
General Revenue					
1-00-00-510-00	Penalties and Costs on Taxes	(10,000.00)	(16,770.10)	(12,000.00)	(9,785.70)
1-00-00-540-00	Revenue Franchise Fees (ATCO Gas)	(91,000.00)	(80,828.42)	(84,200.00)	(45,037.65)
1-00-00-540-05	Revenue Franchise Fees (FORTIS)	(97,000.00)	(100,116.72)	(129,346.00)	(58,360.00)
1-00-00-550-00	Interest Income	(60,000.00)	(195,632.54)	(200,000.00)	(114,810.99)
1-00-00-740-00	Provincial Conditional Grant	(157,315.00)	(192,549.00)	(108,350.00)	(195,822.00)
1-12-00-343-00	GST REVENUE	0.00	0.00	0.00	0.00
1-12-00-410-00	General Services and Supplies Revenues	(1,200.00)	(1,147.11)	(1,200.00)	(839.72)
1-12-00-411-00	Sale of Tax Certificates & Compliances	(2,000.00)	(2,171.50)	(2,000.00)	(1,330.00)
1-12-00-520-00	Licenses and Permits	(3,000.00)	(2,469.63)	(20,000.00)	(922.04)
1-12-00-522-00	Business Licenses	(5,500.00)	(6,083.50)	(6,000.00)	(5,542.50)
1-12-00-590-00	Other Revenue (WCB Pay't Claims)	0.00	0.00	(6,000.00)	0.00
1-12-00-591-00	Other Revenue	(10,800.00)	(44,067.94)	(2,500.00)	(2,221.22)
1-12-00-592-00	Development Inspection Fees	0.00	(100.00)	(100.00)	(50.00)
1-12-00-920-00	Transfer from reserve	0.00	0.00	(36,500.00)	0.00
*** TOTAL General Revenue		(437,815.00)	(641,936.46)	(608,196.00)	(434,721.82)
Fire Revenue					
1-23-00-250-00	Contract - Local Gov't - Fire	0.00	0.00	0.00	0.00
1-23-00-410-00	Fire Fighting Fees Charged	(5,500.00)	(1,950.00)	(1,500.00)	0.00
1-23-00-560-00	Rental Revenue - Fire Hall	(9,900.00)	(10,029.94)	(10,500.00)	(10,198.66)
*** TOTAL Fire Revenue		(15,400.00)	(11,979.94)	(12,000.00)	(10,198.66)
Disaster Services Revenue					
1-24-00-240-00	Disaster Services Training	0.00	0.00	0.00	0.00
*** Total Disaster Services Revenue		0.00	0.00	0.00	0.00
Protective Services Revenue					



TOWN OF LEGAL

Revenue & Expenditure

COUNCIL MEETING

General Ledger	Description	2023 Budget	2023 Actual	2024 Budget	2024 Actual
1-26-00-510-00	Fines (Alberta Justice)	(4,500.00)	(2,904.00)	(3,000.00)	(624.00)
1-26-00-525-00	Animal Licenses (Cat & Dog Licenses)	(4,500.00)	(4,418.00)	(4,500.00)	(4,395.00)
1-26-00-526-00	Fines (Bylaw -Animal, Unsightly)	0.00	0.00	0.00	0.00
***	TOTAL Protective Services Reve	(9,000.00)	(7,322.00)	(7,500.00)	(5,019.00)
 Roads & Street Revenue					
1-32-00-411-00	Sale of Goods & Services	(4,000.00)	(2,872.23)	(1,500.00)	(67.50)
1-32-00-412-00	S.H. #651 Maintenance	(8,000.00)	(1,016.00)	(8,000.00)	(5,269.25)
1-32-00-413-00	Composters/Rain Barrel/Wingdigger	0.00	(210.00)	(550.00)	(543.90)
1-32-00-840-00	Federal Grant (see GL1320083000 instead)	(36,000.00)	0.00	0.00	0.00
1-32-00-843-00	Provincial Grants	0.00	0.00	0.00	0.00
1-32-00-910-00	SALE OF EQUIPMENT	(53,500.00)	0.00	(12,000.00)	(12,000.00)
1-32-00-920-00	Transfer from Reserve	(26,000.00)	0.00	0.00	0.00
***	TOTAL Roads & Street Revenue	(127,500.00)	(4,098.23)	(22,050.00)	(17,880.65)
 Water Revenue					
1-41-00-410-00	Water Charges	(303,000.00)	(298,010.45)	(303,000.00)	(149,284.44)
1-41-00-410-01	Miscellaneous Revenue (Water Meter Card)	0.00	(10.14)	0.00	0.00
1-41-00-411-00	Connection Revenue	(3,000.00)	(4,930.00)	(3,000.00)	(610.00)
1-41-00-412-00	Meter Installation	0.00	(1,232.00)	(1,500.00)	0.00
1-41-00-510-00	Utility Penalties	(6,000.00)	(6,721.78)	(6,500.00)	(3,845.83)
1-41-00-840-00	Provincial Grants	(271,692.00)	0.00	0.00	0.00
1-41-01-410-00	Sale of Water (Coin-op/Truck Fill)	(128,000.00)	(139,317.36)	(130,000.00)	(78,467.39)
1-41-01-810-00	N.S.F.	(100.00)	(175.00)	(200.00)	(25.00)
1-41-02-410-00	Sale of Water-Sturgeon County West&South	(16,000.00)	(12,496.10)	(14,000.00)	(5,961.33)
1-41-04-411-00	Pipeline Hook - ups (Farmers)	0.00	0.00	0.00	0.00
1-41-04-920-00	Transfer from Reserves	(32,733.00)	0.00	(304,425.00)	0.00
***	TOTAL Water Revenue	(760,525.00)	(462,892.83)	(762,625.00)	(238,193.99)
 Sewer Revenue					
1-42-00-120-00	Local Improvement Charge	0.00	(500.00)	0.00	0.00
1-42-00-410-00	Sewage Services Fees and Charges	(79,000.00)	(76,577.94)	(84,000.00)	(41,673.69)
1-42-00-840-00	Provincial Conditional Grants	0.00	0.00	0.00	0.00
1-42-00-841-00	Federal Grants	0.00	0.00	0.00	0.00
1-42-00-920-00	Transfer from reserve	0.00	0.00	0.00	0.00
1-42-00-999-00	Principal Payment (ACFA)	0.00	0.00	0.00	0.00
1-42-00-999-01	Interest Payment (ACFA)	0.00	0.00	0.00	0.00



TOWN OF LEGAL
 Revenue & Expenditure
 COUNCIL MEETING

General Ledger	Description	2023 Budget	2023 Actual	2024 Budget	2024 Actual
***	TOTAL Sewer Revenue	(79,000.00)	(77,077.94)	(84,000.00)	(41,673.69)
Waste Removal					
1-43-00-410-00	Garbage Coll. & Disp. & Other Charges	(92,000.00)	(93,897.70)	(94,000.00)	(47,253.05)
1-43-00-411-00	LANDFILL OVERAGE FEES	(2,600.00)	(4,700.90)	(3,000.00)	(894.27)
1-43-00-766-00	Recycling Fee	(22,000.00)	(22,002.74)	(22,000.00)	(11,006.12)
***	TOTAL Waste Removal	(116,600.00)	(120,601.34)	(119,000.00)	(59,153.44)
FCSS Revenue					
1-51-00-207-00	Community Programs	(50.00)	(50.00)	(80.00)	0.00
1-51-00-208-00	Children/Youth /Seniors Programs	(2,560.00)	(1,941.24)	(1,480.00)	(1,405.00)
1-51-00-210-00	Adult Programs	0.00	0.00	0.00	0.00
1-51-00-590-00	Other Revenue	0.00	0.00	0.00	0.00
1-51-00-840-00	Provincial Grants	(31,807.00)	(32,880.49)	(31,807.00)	(16,619.16)
***	TOTAL FCSS Revenue	(34,417.00)	(34,871.73)	(33,367.00)	(18,024.16)
Recreation Programs Revenue					
1-71-00-229-00	Volunteer Alberta Grants	0.00	0.00	0.00	0.00
1-71-00-230-00	Community Events	0.00	0.00	0.00	0.00
1-71-00-231-00	Fees - Children- Teens	(6,090.00)	(7,297.11)	(4,675.00)	(3,991.00)
1-71-00-233-00	Fees - Adult	(6,660.00)	(6,260.77)	(7,700.00)	(3,554.31)
1-71-00-234-00	Fees - Summer Playground	0.00	0.00	0.00	0.00
1-71-00-990-00	Miscellaneous Revenue	(1,920.00)	(1,920.00)	(1,920.00)	(1,920.00)
***	TOTAL Recreation	(14,670.00)	(15,477.88)	(14,295.00)	(9,465.31)
Recreation Parks Revenue					
1-72-00-356-10	User Fees (Soccer,Baseball)	(1,200.00)	(1,060.00)	(1,200.00)	0.00
1-72-00-560-00	Rental Concession Booth (Arena)	(2,000.00)	(2,000.00)	(1,000.00)	(1,000.00)
1-72-00-561-00	Lavatory Rental	(400.00)	(650.00)	(500.00)	0.00
1-72-00-590-00	Fete Au Village Revenue	0.00	0.00	0.00	0.00
1-72-00-591-00	OTHER REVENUE	(8,000.00)	(3,500.00)	(160,000.00)	(10,000.00)
1-72-00-750-00	Local Grant - County	(323,321.00)	(323,321.00)	(332,887.00)	(332,887.00)
1-72-00-830-00	Fed - Canada Summer Jobs (CSJ) Grant-SCP	(4,000.00)	(4,200.00)	0.00	0.00
1-72-00-831-00	Federal Grant	0.00	0.00	0.00	0.00
1-72-00-840-00	Provincial Grant	0.00	0.00	(50,000.00)	(50,000.00)
1-72-00-842-00	Provincial Grant - STEP	0.00	0.00	0.00	0.00



TOWN OF LEGAL

Revenue & Expenditure

COUNCIL MEETING

General Ledger	Description	2023 Budget	2023 Actual	2024 Budget	2024 Actual
1-72-00-850-00	Local Grant	0.00	0.00	(1,000,000.00)	(1,000,000.00)
1-72-00-920-00	Transfer from Reserve	(166,000.00)	0.00	0.00	0.00
1-72-00-990-00	R. V. Park	(16,000.00)	(23,700.17)	(28,000.00)	(15,885.79)
1-72-02-560-00	Arena Ice Rental	(118,000.00)	(108,193.75)	(55,000.00)	(53,110.00)
1-72-02-563-00	Other Revenue - Arena	0.00	0.00	0.00	(10,804.92)
1-72-02-591-00	Arena Sponsorship & Naming Rights	0.00	0.00	(100,000.00)	0.00
1-72-02-830-00	Federal Grant	(645,000.00)	(645,000.00)	(5,014,360.00)	0.00
1-72-02-920-00	Transfer from Reserves	0.00	0.00	(384,624.00)	0.00
1-72-03-560-00	Rental of Curling Complex	(18,000.00)	(18,000.00)	(18,000.00)	(13,500.00)
1-72-03-563-00	Other Revenue - Curling Rink	0.00	0.00	0.00	0.00
1-72-05-560-00	Rental Revenue	(4,200.00)	(4,200.00)	(4,200.00)	(2,450.00)
1-72-05-920-00	Transfer from Reserves	0.00	0.00	0.00	0.00
1-72-02-850-00	Local Grant	0.00	0.00	0.00	0.00
*** TOTAL Recreation Parks Revenue		(1,306,121.00)	(1,133,824.92)	(7,149,771.00)	(1,489,637.71)
***** TOTAL REVENUE		(4,432,482.15)	(4,040,866.62)	(10,388,976.63)	(3,900,139.67)
 Council					
2-11-00-151-00	Fees & Meetings - Mayor/Council	65,000.00	71,259.84	70,000.00	41,282.91
2-11-00-152-00	Registration Fee (conference, golf,)	5,500.00	3,951.19	6,000.00	2,582.34
2-11-00-211-00	Mileage/Hotel/Park/Per Diem -Mayor/Counc	5,000.00	3,435.49	5,000.00	2,364.43
2-11-00-220-00	Advertising	0.00	0.00	0.00	408.00
2-11-00-222-00	Public Relations	6,000.00	3,095.66	3,600.00	230.40
2-11-00-237-00	Council Insurance	200.00	110.00	110.00	110.00
2-11-00-510-00	Council Goods & Supplies	1,400.00	684.54	800.00	477.87
2-11-00-511-00	Council Grants (do not use)	0.00	50.00	0.00	0.00
2-11-00-512-00	Council Donations	6,000.00	11,457.64	8,000.00	2,950.00
*** Council Subtotal		89,100.00	94,044.36	93,510.00	50,405.95
 Administration					
2-12-00-110-00	Salaries - Office Staff	312,439.23	312,227.73	293,370.33	148,914.89
2-12-00-130-00	AMSC Benefits-ADD/Dental/Gr.Life/EHC/EAP	64,742.05	64,828.15	64,742.05	33,223.31
2-12-00-131-00	Local Authorities Pension Plan (LAPP)	58,060.02	54,636.25	58,060.02	30,286.37
2-12-00-132-00	Canada Pension Plan (CPP)	42,473.91	41,708.84	42,473.91	25,358.95
2-12-00-133-00	Employment Insurance (EI)	14,612.09	13,155.36	14,612.09	7,974.23
2-12-00-135-00	Health & Wellness - Town	3,500.00	2,642.44	3,500.00	203.99
2-12-00-136-00	Worker's Compensation Board	19,000.00	18,803.10	18,000.00	6,897.03
2-12-00-137-00	AMSC Benefits - Health Spending Acct	4,500.00	3,847.45	5,000.00	2,331.95
2-12-00-152-00	Meetings, Conferences, Registration Fees	4,000.00	3,588.33	4,000.00	1,355.00



TOWN OF LEGAL
 Revenue & Expenditure
 COUNCIL MEETING

General Ledger	Description	2023 Budget	2023 Actual	2024 Budget	2024 Actual
2-12-00-211-00	Mileage/Hotel/Park/Per Diem	2,500.00	4,999.17	3,000.00	1,093.91
2-12-00-215-00	Freight, Postage	2,800.00	2,247.35	2,500.00	2,500.00
2-12-00-220-00	Advertising	5,500.00	4,789.27	5,000.00	3,189.52
2-12-00-221-00	Membership Fees	4,400.00	4,246.05	4,400.00	4,194.29
2-12-00-222-00	Public Relations	2,200.00	1,287.33	2,000.00	673.92
2-12-00-232-00	Legal - General	11,000.00	8,005.00	4,000.00	777.00
2-12-00-237-00	Insurance	21,000.00	21,107.27	22,200.00	22,139.36
2-12-00-238-00	Fees -Bank. MC, NSF, Misc	1,000.00	1,777.12	3,800.00	2,308.45
2-12-00-240-00	Training Fees	0.00	0.00	1,000.00	0.00
2-12-00-250-00	Contract Services - Janitorial	0.00	0.00	0.00	0.00
2-12-00-250-01	Contract Services - Audit	19,000.00	38,840.00	21,000.00	21,000.00
2-12-00-250-02	Contract Services - Assessor	15,100.00	15,100.00	15,600.00	7,700.00
2-12-00-250-03	Contract Services - IT Support	19,500.00	18,590.00	21,000.00	10,365.00
2-12-00-250-04	Contract Service - Muniware Monthly Supp	20,400.00	16,201.17	14,000.00	2,365.00
2-12-00-250-05	Contract Service - Other	48,170.00	35,246.49	48,655.00	1,970.28
2-12-00-250-06	Contract Services - AssessReviewBoardARB	1,400.00	978.50	1,000.00	978.50
2-12-00-251-00	Building Maintenance	3,000.00	2,032.98	2,000.00	288.00
2-12-00-251-01	Security Alarm System -Monthly Fee	300.00	0.00	0.00	0.00
2-12-00-260-00	Rental - Photocopy, Postage Machines	3,200.00	3,164.84	3,200.00	1,992.69
2-12-00-506-00	Land Titles Fees	200.00	65.00	100.00	99.00
2-12-00-508-00	Computer Hardware/Software	20,500.00	15,927.76	21,000.00	8,459.78
2-12-00-509-01	MCS Net	1,300.00	1,318.80	1,300.00	719.30
2-12-00-510-00	General Office Supplies	12,000.00	11,825.45	12,000.00	7,537.78
2-12-00-513-00	New office/furnishing	2,000.00	55.43	1,500.00	0.00
2-12-00-516-00	Bylaw Review	2,000.00	1,499.00	1,200.00	0.00
2-12-00-540-00	Utilities	11,200.00	11,305.11	11,700.00	5,486.58
2-12-00-615-00	Depreciation Expense - Roads	123,635.02	123,635.02	123,635.00	0.00
2-12-00-625-00	Depreciation Expense - Buildings	74,201.12	73,603.19	122,367.00	0.00
2-12-00-635-00	Depreciation Expense - Machinery & Equip	54,199.61	58,461.44	57,944.00	0.00
2-12-00-645-00	Depreciation Expense - Land Improvements	40,714.30	40,873.30	40,873.00	0.00
2-12-00-655-00	Depreciation Expense - Vehicles	38,149.71	38,672.22	38,672.00	0.00
2-12-00-665-00	Depreciation Expense - Water & Sewer	160,160.41	163,086.91	163,087.00	0.00
2-12-00-762-00	Transfer to Capital Functions	10,000.00	8,956.21	21,000.00	0.00
2-12-00-764-00	Transfer to Reserves	8,500.00	0.00	208,500.00	0.00
2-12-00-911-00	Tax Rebates & Discounts & Forgiveness	0.00	0.00	0.00	0.00
*** Administration Subtotal		1,262,557.47	1,243,335.03	1,502,991.40	362,384.08

Elections

2-19-20-110-00	Salaries - Staff	0.00	0.00	0.00	0.00
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TOWN OF LEGAL

Revenue & Expenditure

COUNCIL MEETING

General Ledger	Description	2023 Budget	2023 Actual	2024 Budget	2024 Actual
2-19-20-211-00	Mileage/hotels/park/per diem	0.00	0.00	0.00	0.00
2-19-20-220-00	Advertising	0.00	0.00	500.00	0.00
2-19-20-240-00	Training Fees	0.00	0.00	1,000.00	0.00
2-19-20-250-00	Contract Services - Election	0.00	0.00	0.00	0.00
2-19-20-590-00	Election Supplies	0.00	0.00	0.00	0.00
*** Elections Subtotal		0.00	0.00	1,500.00	0.00
Census					
2-19-21-110-00	Salaries - (Staff)	0.00	0.00	0.00	0.00
2-19-21-211-00	mileage/Hotel/Park/per diem	0.00	0.00	0.00	0.00
2-19-21-220-00	Advertising	0.00	0.00	0.00	0.00
2-19-21-250-00	Contract Services - Census	0.00	0.00	0.00	0.00
2-19-21-590-00	Census - Supplies	0.00	0.00	0.00	0.00
*** Census Subtotal		0.00	0.00	0.00	0.00
Economic Development					
2-20-00-110-00	Salaries - Staff	0.00	0.00	0.00	0.00
2-20-00-239-00	Tourism	0.00	52.50	0.00	0.00
2-20-00-250-00	Contract Services - Economic Development	24,500.00	11,750.00	8,000.00	0.00
2-20-00-510-00	Good & Supplies/meals	0.00	0.00	12,000.00	0.00
2-20-00-600-00	Economic Development initiative	17,000.00	10,121.34	30,000.00	23,623.51
*** Economic DevelopmentSubtotal		41,500.00	21,923.84	50,000.00	23,623.51
Firefighting					
2-23-00-110-00	Salaries	850.00	850.00	0.00	0.00
2-23-00-151-00	Renumeration-Fire Chief	0.00	0.00	0.00	0.00
2-23-00-152-00	Meetings,Conferences,Registration fees	0.00	0.00	0.00	0.00
2-23-00-158-00	Fire Fighters Training Town Grant	0.00	0.00	0.00	0.00
2-23-00-159-00	Fire Fighters' Training - County Grant	0.00	0.00	0.00	0.00
2-23-00-225-00	Radio License Fee	0.00	0.00	150.00	0.00
2-23-00-230-00	Fire Fighting Equipment	0.00	0.00	0.00	0.00
2-23-00-237-00	Insurance - Building/Liab/Vehicle	8,573.00	8,572.73	8,900.00	8,881.81
2-23-00-240-00	Training	0.00	0.00	0.00	0.00
2-23-00-250-01	Contract Services - Dispatch	2,700.00	3,075.84	3,200.00	790.32
2-23-00-250-02	Contract Services - Fire Fighting	30,393.00	30,393.80	30,905.00	30,905.07
2-23-00-251-00	Building Repairs & Maintenance	2,000.00	2,980.40	2,500.00	459.10
2-23-00-510-00	General Goods & Supplies	1,000.00	82.79	500.00	78.52



TOWN OF LEGAL

Revenue & Expenditure

COUNCIL MEETING

General Ledger	Description	2023 Budget	2023 Actual	2024 Budget	2024 Actual
2-23-00-520-14	2000 GMC - ERU	1,000.00	47.10	1,000.00	0.00
2-23-00-540-00	Utilities	10,800.00	10,503.16	10,500.00	5,278.17
2-23-00-550-00	Diesel, Oil, Gas	400.00	191.06	300.00	0.00
2-23-00-750-00	Rural/Local Fire Calls	0.00	0.00	0.00	0.00
2-23-00-764-00	Transfers to Reserves	5,000.00	0.00	5,000.00	0.00
***	Firefighting Subtotal	62,716.00	56,696.88	62,955.00	46,392.99
Disaster Services					
2-24-00-110-00	Salaries - Staff	0.00	0.00	0.00	0.00
2-24-00-240-00	Disaster Services Training	800.00	570.50	800.00	200.00
2-24-00-250-00	Contract Services - Emergency Plan	4,200.00	3,895.29	4,200.00	0.00
2-24-00-510-00	General Goods and Supplies	200.00	214.21	200.00	70.26
2-24-00-764-00	Transfer to Reserves	0.00	0.00	0.00	0.00
***	Disaster Services Subtotal	5,200.00	4,680.00	5,200.00	270.26
Protective Services					
2-26-00-250-00	Contract Services - Bylaw Enforcement	43,650.00	43,651.32	44,400.00	11,095.94
2-26-00-250-01	Contract Services - Police	48,907.00	48,621.00	73,414.00	0.00
2-26-00-510-00	General Goods & Supplies	1,000.00	560.39	1,000.00	0.00
2-26-00-511-00	Residential Enforcement	2,000.00	0.00	1,000.00	0.00
2-26-00-512-00	Vet and Holding Fees	0.00	0.00	500.00	0.00
***	Protective Services Subtotal	95,557.00	92,832.71	120,314.00	11,095.94
Common Shop Services					
2-31-00-152-00	Meetings,Conference, Registration Fees	1,000.00	200.00	1,000.00	795.00
2-31-00-211-00	Mileage/Hotel/Park/Per Diem	1,500.00	650.00	1,200.00	300.00
2-31-00-215-00	Freight, Postage	0.00	0.00	0.00	0.00
2-31-00-221-00	Membership Fees	1,000.00	171.42	500.00	114.28
2-31-00-222-00	Public Relations	1,100.00	790.32	900.00	221.92
2-31-00-237-00	Insurance - Building/Vehicle	3,892.00	3,890.70	4,100.00	4,123.02
2-31-00-250-00	Contract Services - GIS	10,000.00	0.00	10,000.00	10,000.00
2-31-00-251-00	Building Maintenance	10,000.00	12,431.30	5,000.00	144.00
2-31-00-252-00	Cold Storage	1,000.00	779.95	1,000.00	0.00
2-31-00-510-00	General Goods and Services	1,500.00	2,256.94	1,800.00	303.66
2-31-00-511-00	Tools & Tool Repairs	2,500.00	1,217.39	2,100.00	323.90
2-31-00-521-00	Equipment Repairs & Maintenance	1,000.00	503.21	1,000.00	0.00
2-31-00-540-00	Utilities	6,500.00	6,827.62	6,600.00	3,438.34



TOWN OF LEGAL

Revenue & Expenditure

COUNCIL MEETING

General Ledger	Description	2023 Budget	2023 Actual	2024 Budget	2024 Actual
2-31-00-762-00	Transfers to Capital Functions	38,000.00	33,437.72	0.00	0.00
2-31-00-764-00	Transfers to Operating Reserves	5,000.00	0.00	5,000.00	0.00
*** Common Shop Subtotal		83,992.00	63,156.57	40,200.00	19,764.12
Roads & Streets					
2-32-00-110-00	Salaries & Wages	99,793.06	94,529.47	94,607.74	44,578.23
2-32-00-215-00	Freight & Postage	0.00	250.00	0.00	0.00
2-32-00-237-00	Insurance - Building/Vehicle	3,889.00	3,887.20	3,700.00	3,702.53
2-32-00-250-00	Contract Service - Roads & Street	9,000.00	1,552.60	9,000.00	4,180.00
2-32-00-252-00	Road for Chauvet	4,000.00	2,933.76	3,500.00	2,968.32
2-32-00-253-00	Culverts	1,000.00	0.00	1,000.00	0.00
2-32-00-510-00	General Goods & Services	0.00	298.24	550.00	543.90
2-32-00-511-00	Christmas Decorations	2,500.00	1,998.32	2,500.00	0.00
2-32-00-520-00	Equipment, Machines, Parts & Supplies	2,000.00	1,147.17	2,000.00	1,464.76
2-32-00-520-01	2022 Dodge Ram 1500 - Unit 1	1,200.00	1,888.28	1,500.00	22.02
2-32-00-520-03	1998 International Gravel Truck - Unit 3	3,800.00	5,739.22	3,500.00	37.79
2-32-00-520-04	Ford 2600 Tractor - Unit 4	500.00	20.98	500.00	0.00
2-32-00-520-05	Skid Steer Bobcat - Unit 5	2,000.00	2,734.74	1,500.00	591.15
2-32-00-520-06	Deutz Allis Tractor - Unit 6	0.00	0.00	0.00	0.00
2-32-00-520-07	Grader - Caterpillar Unit 7	3,200.00	2,087.91	3,000.00	0.00
2-32-00-520-08	Sweeper - Challenger Unit 8	2,500.00	2,694.56	3,000.00	0.00
2-32-00-520-10	International 4200 Garbage	1,000.00	0.00	0.00	0.00
2-32-00-520-13	2022 John Deere 3024 Unit 13	1,000.00	344.81	1,000.00	0.00
2-32-00-520-15	2017 Dodge 3/4 Ton Truck - Unit 15	1,500.00	5.34	1,000.00	0.00
2-32-00-520-16	2002 Dodge 3/4 Ton Truck - Unit 16	1,500.00	0.00	1,000.00	0.00
2-32-00-520-19	2008 Dodge Ram 2500 Unit 19	2,000.00	349.06	1,200.00	0.00
2-32-00-520-20	2007 Asphalt Packer Unit 20	200.00	0.00	200.00	0.00
2-32-00-520-21	Float - Fete au Village Unit 21	500.00	356.70	500.00	0.00
2-32-00-520-22	Bobcat Skid Steer Unit 22	2,200.00	3,144.52	1,300.00	344.51
2-32-00-520-23	2014 Dodge Ram 3500 Unit 23	2,000.00	227.70	1,500.00	0.00
2-32-00-520-24	Bobcat Utility Vehicle Unit 24	1,500.00	2,318.52	2,000.00	0.00
2-32-00-520-25	1997 GMC 3500 Bucket Truck Unit 25	1,300.00	1,934.41	1,600.00	705.50
2-32-00-531-00	Gravel	17,000.00	17,389.61	10,000.00	0.00
2-32-00-532-00	Trees & Accent Corners	2,000.00	1,997.43	2,000.00	135.00
2-32-00-533-00	Street Signs & Paint	10,500.00	2,967.68	9,500.00	1,095.57
2-32-00-534-00	Sand & Salt Supplies	5,000.00	4,168.18	4,000.00	0.00
2-32-00-535-00	Dust Control	1,500.00	1,500.00	1,500.00	1,500.00
2-32-00-536-00	Sidewalk Repairs	8,000.00	5,500.00	6,000.00	0.00
2-32-00-537-00	Weedcontrol	4,000.00	1,278.77	3,000.00	0.00



TOWN OF LEGAL

Revenue & Expenditure

COUNCIL MEETING

General Ledger	Description	2023 Budget	2023 Actual	2024 Budget	2024 Actual
2-32-00-538-00	Snow Fence	1,000.00	110.22	1,000.00	0.00
2-32-00-539-00	Crack Filling	3,000.00	1,534.96	2,000.00	0.00
2-32-00-540-00	Utilities	62,000.00	65,346.18	66,000.00	31,068.79
2-32-00-550-00	Diesel, Oil, Gas	13,000.00	10,922.35	11,500.00	3,521.16
2-32-00-762-00	Transfers to Capital Functions	95,500.00	95,408.00	0.00	0.00
2-32-00-764-00	Transfers to Reserves	36,000.00	0.00	24,000.00	0.00
*** Roads & Streets Subtotal		408,582.06	338,566.89	281,657.74	96,459.23
Water Supply & Distribution					
2-41-00-110-00	Salaries & Wages	109,490.65	106,283.78	103,128.60	51,545.47
2-41-00-211-00	Travel & Subsistence	1,000.00	0.00	500.00	0.00
2-41-00-215-00	Postage, Freight	2,500.00	1,169.40	2,000.00	1,908.81
2-41-00-232-00	Legal & Consulting -linewater 2120022900	0.00	0.00	0.00	0.00
2-41-00-240-00	Resident Contractor Charges	0.00	0.00	0.00	0.00
2-41-00-250-00	Contract Services - Water	8,000.00	13,085.40	8,000.00	0.00
2-41-00-251-00	Cold Storage/Fish Pond	200.00	0.00	500.00	0.00
2-41-00-350-00	Purchased Bulk Water for Resale	130,350.00	128,704.34	117,000.00	48,581.40
2-41-00-351-00	Water Testing/Analysis	1,000.00	692.00	1,000.00	218.26
2-41-00-510-00	General Goods & Supplies	7,000.00	7,052.22	5,000.00	1,194.99
2-41-00-511-00	Line Repairs & Maintenance	4,000.00	4,414.89	4,000.00	0.00
2-41-00-524-00	Meters	4,000.00	1,426.00	4,000.00	0.00
2-41-00-525-00	Water Meter Upgrade	4,000.00	2,550.00	3,000.00	285.00
2-41-00-550-00	Diesel, Oil, Gas	12,000.00	9,542.90	10,800.00	3,078.84
2-41-00-762-00	Transfers to Reserves	0.00	0.00	0.00	0.00
2-41-00-764-00	Transfers to Reserves	71,270.00	0.00	71,300.00	0.00
2-41-00-990-00	Bad Debt	0.00	0.00	0.00	0.00
2-41-00-999-00	Principal Payment (LOAN)	299,992.97	299,992.97	302,518.00	150,942.12
2-41-00-999-01	Interest Payment (LOAN)	4,432.43	4,432.43	1,907.00	1,270.58
*** Water Supply Subtotal		659,236.05	579,346.33	634,653.60	259,025.47
Water Supply- ClearWater					
2-41-03-237-00	Insurance - Building	5,720.00	5,717.92	5,500.00	5,447.83
2-41-03-250-00	Contract Services - Clearwater	2,500.00	817.04	2,500.00	975.01
2-41-03-251-00	Building Maintenance	2,000.00	1,145.66	1,800.00	1,095.00
2-41-03-251-01	Bulk Water Fill Stations & Software	4,000.00	2,720.84	3,500.00	0.00
2-41-03-510-00	General Goods & Supplies	300.00	0.00	300.00	0.00
2-41-03-540-00	Utilities	22,000.00	26,453.40	23,000.00	11,142.34
*** Water Supply/ClearWater Subtot		36,520.00	36,854.86	36,600.00	18,660.18



TOWN OF LEGAL

Revenue & Expenditure

COUNCIL MEETING

General Ledger	Description	2023 Budget	2023 Actual	2024 Budget	2024 Actual
Regional Waterline					
2-41-04-250-00	Contract Services - Mvl to Legal Line	2,000.00	5,650.00	2,500.00	0.00
2-41-04-251-00	Line Maintenance -Legal to MVL	0.00	0.00	0.00	0.00
2-41-04-270-00	Regional Waterline Mvl to Edmonton	0.00	0.00	30,000.00	0.00
2-41-04-355-00	Water Charges From Morinville	11,000.00	13,923.41	15,500.00	0.00
2-41-04-762-00	Transfer to Capital Function	0.00	0.00	0.00	0.00
*** Regional Waterline Subtotal		13,000.00	19,573.41	48,000.00	0.00
Booster Pump House(MVL)					
2-41-05-217-00	Radio Licensing	100.00	61.84	100.00	64.56
2-41-05-250-00	Contract Services	2,000.00	0.00	2,000.00	0.00
2-41-05-251-00	Building Maintenance	1,500.00	62.24	1,200.00	0.00
2-41-05-510-00	General Supplies & Services	0.00	0.00	0.00	0.00
2-41-05-540-00	Utilities	4,200.00	3,836.37	4,100.00	2,495.80
*** Booster Pump Subtotal		7,800.00	3,960.45	7,400.00	2,560.36
Sanitary Sewage					
2-42-00-110-00	Salary & Wages	57,135.91	54,659.82	54,156.34	25,528.71
2-42-00-215-00	Freight & Postage	800.00	300.00	500.00	250.00
2-42-00-237-00	Insurance - Flusher Truck	531.00	530.55	570.00	562.23
2-42-00-240-00	Resident contractor charges	0.00	0.00	0.00	0.00
2-42-00-250-00	Contract Services	10,000.00	0.00	10,000.00	0.00
2-42-00-510-00	General Goods and Supplies	2,000.00	1,241.90	2,000.00	0.00
2-42-00-520-18	Flusher Truck - Unit 18	3,500.00	2,494.19	6,000.00	3,875.03
2-42-00-550-00	Diesel, Oil, Gas	3,600.00	2,748.62	3,000.00	884.63
2-42-00-621-00	Lagoon & Road Gravel	6,000.00	3,418.37	6,000.00	0.00
2-42-00-762-00	Transfers to Capital Functions	0.00	0.00	0.00	0.00
2-42-00-764-00	Transfer to Reserves	8,000.00	0.00	12,000.00	0.00
2-42-00-999-00	Principal Payment (ACFA)	0.00	0.00	0.00	0.00
2-42-00-999-01	Interest Payment (ACFA)	0.00	0.00	0.00	0.00
*** Sanitary Subtotal		91,566.91	65,393.45	94,226.34	31,100.60
Garbage Collection					
2-43-00-110-00	Salaries and Wages	0.00	0.00	0.00	0.00
2-43-00-237-00	Insurance - Garbage Truck	960.00	955.87	960.00	966.52



TOWN OF LEGAL
 Revenue & Expenditure
 COUNCIL MEETING

General Ledger	Description	2023 Budget	2023 Actual	2024 Budget	2024 Actual
2-43-00-250-00	Contract Services - Recycle	19,500.00	19,053.00	19,500.00	7,955.00
2-43-00-250-01	Contract Services - Garbage	36,500.00	38,381.36	38,000.00	14,458.10
2-43-00-510-00	General Goods and Supplies	300.00	0.00	300.00	0.00
2-43-00-520-10	2007 International Garbage Truck Unit 10	800.00	144.50	0.00	79.20
2-43-00-550-00	Diesel, Oil, Gas	800.00	335.20	0.00	52.39
2-43-00-762-00	Transfers to Reserves	0.00	0.00	0.00	0.00
2-43-00-765-00	Rosieridge Waste Regional Landfill Fees	21,000.00	19,628.17	20,500.00	7,307.44
***	Garbage Subtotal	79,860.00	78,498.10	79,260.00	30,818.65
 FCSS					
2-51-00-110-00	Salaries & Wages	40,117.39	40,218.12	37,806.63	20,838.76
2-51-00-152-00	Meetings/Conference/Registration Fees	600.00	400.00	600.00	0.00
2-51-00-207-00	FCSS Community Programs	19,905.00	17,172.56	16,100.00	2,446.43
2-51-00-208-00	FCSS Children/Youth Programs	5,270.00	5,796.89	4,500.00	1,720.60
2-51-00-209-00	FCSS Seniors Programs	1,100.00	1,021.96	1,000.00	271.26
2-51-00-210-00	FCSS Adult Programs	0.00	0.00	0.00	0.00
2-51-00-211-00	Mileage/Hotel/Park/Per Diem	600.00	357.63	600.00	68.67
2-51-00-215-00	Freight & Postage	400.00	128.08	500.00	500.00
2-51-00-220-00	Advertising	2,300.00	2,334.02	2,500.00	1,743.56
2-51-00-221-00	Membership Fees	350.00	692.00	350.00	0.00
2-51-00-510-00	General Goods and Supplies	3,800.00	982.38	3,000.00	1,096.54
2-51-00-770-00	Grant to Non-Government Organizations	0.00	0.00	0.00	0.00
***	FCSS Subtotal	74,442.39	69,103.64	66,956.63	28,685.82
 Health and Safety					
2-56-00-110-00	Salaries & Wages	24,657.77	24,567.71	23,264.56	12,538.47
2-56-00-152-00	Meetings,Conference,Registration Fees	500.00	0.00	500.00	0.00
2-56-00-211-00	Mileage/Hotel/Park/Per Diem	1,000.00	100.00	500.00	0.00
2-56-00-240-00	Training	4,000.00	3,830.83	3,500.00	565.86
2-56-00-250-00	Contract Services - OH&S	0.00	0.00	500.00	0.00
2-56-00-510-00	General Goods and Services	7,500.00	5,677.51	5,500.00	1,379.69
***	Health and Safety Subtotal	37,657.77	34,176.05	33,764.56	14,484.02
 Recreation Programming					
2-71-00-110-00	Salaries and Wages	20,344.13	20,241.42	19,155.18	10,561.65
2-71-00-152-00	Meetings/Conference/Registration Fees	800.00	845.00	800.00	0.00
2-71-00-211-00	Mileage/Hotel/Park/Per Diem	1,600.00	807.70	1,600.00	0.00



TOWN OF LEGAL
 Revenue & Expenditure
 COUNCIL MEETING

General Ledger	Description	2023 Budget	2023 Actual	2024 Budget	2024 Actual
2-71-00-215-00	Freight, Postage	600.00	200.00	600.00	350.00
2-71-00-220-00	Advertising	1,700.00	1,043.85	1,700.00	453.36
2-71-00-221-00	Membership Fees	1,500.00	715.00	1,500.00	0.00
2-71-00-230-00	Community Events	750.00	924.98	1,100.00	0.00
2-71-00-231-00	Teens/Children	8,285.00	8,178.00	8,900.00	4,267.40
2-71-00-231-01	L'Association des Parents	0.00	0.00	0.00	0.00
2-71-00-233-00	Adult	7,236.00	2,084.72	8,300.00	1,672.84
2-71-00-510-00	General Supplies	500.00	970.61	500.00	141.53
2-71-00-514-00	Playground supplies	500.00	0.00	0.00	0.00
*** Recreation Subtotal		43,815.13	36,011.28	44,155.18	17,446.78
Parks					
2-72-00-110-00	Salaries & Wages	115,771.50	112,539.63	110,865.27	53,507.31
2-72-00-237-00	Insurance - Bldgs	1,288.00	1,287.40	1,250.00	1,224.51
2-72-00-250-00	Contract Services Parks	6,000.00	6,000.00	3,000.00	0.00
2-72-00-251-00	Fete Buildings - Maintenance	3,000.00	2,703.50	2,500.00	331.44
2-72-00-510-00	General Goods & Supplies	3,000.00	1,832.64	2,000.00	947.92
2-72-00-520-09	John Deer Mower Unit 9	2,500.00	772.77	2,200.00	100.00
2-72-00-520-12	John Deere Riding Mower Unit 12	2,200.00	993.69	1,700.00	0.00
2-72-00-520-17	Outdoor Lavatory Unit 17	1,000.00	677.98	800.00	0.00
2-72-00-520-26	John Deere Mower 1585	1,500.00	712.37	3,200.00	3,008.87
2-72-00-530-00	Chemicals,Ground Maint. Materials, Etc..	2,000.00	1,703.07	2,000.00	43.19
2-72-00-530-01	Skateboard Park	3,000.00	406.92	1,500.00	0.00
2-72-00-530-02	R.V. Park	7,000.00	1,506.65	4,000.00	460.62
2-72-00-530-03	N.W. Park (Grasshopper Hill)	4,000.00	987.63	1,000.00	0.00
2-72-00-530-04	Day Use Park	2,500.00	1,114.33	2,200.00	229.43
2-72-00-530-05	Walking Bridge & Fencing	4,000.00	2,755.35	1,000.00	0.00
2-72-00-530-06	K.C. PARK	1,500.00	2,172.65	1,500.00	55.11
2-72-00-530-07	Water Fountain	0.00	0.00	1,200.00	0.00
2-72-00-530-08	Trees & Accent Corners	1,500.00	886.51	1,500.00	0.00
2-72-00-530-09	Entrance Signs	1,500.00	500.00	500.00	0.00
2-72-00-530-10	Ball Diamonds	15,000.00	13,628.32	18,000.00	14,075.72
2-72-00-530-11	Soccer Fields	300.00	2,015.25	600.00	324.10
2-72-00-530-12	Walking Trail Maintenance	1,500.00	107.61	1,500.00	0.00
2-72-00-530-13	Communities in Bloom/Beautification	4,000.00	3,444.18	4,000.00	4,544.78
2-72-00-540-00	Utilities - R.V. Park Lighting	6,000.00	7,149.52	6,500.00	1,934.59
2-72-00-550-00	Diesel, Oil & Gas	5,500.00	3,911.52	4,200.00	1,292.08
2-72-00-762-00	Transfer to Capital Function	37,000.00	22,063.28	0.00	0.00
2-72-00-764-00	Transfers to Reserves	0.00	0.00	0.00	0.00



TOWN OF LEGAL

Revenue & Expenditure

COUNCIL MEETING

General Ledger	Description	2023 Budget	2023 Actual	2024 Budget	2024 Actual
2-72-00-764-01	Transfer to Parks/Rec County Recrea Res	100,000.00	0.00	180,000.00	58,000.00
2-72-00-990-00	R.V. Park (DO NOT USE)	0.00	(100.00)	0.00	0.00
*** Parks Subtotal		332,559.50	191,772.77	358,715.27	140,079.67
Community Facility					
2-72-01-764-00	Transfer to Reserves	30,000.00	0.00	10,000.00	0.00
*** Community Facility Subtotal		30,000.00	0.00	10,000.00	0.00
Arena					
2-72-02-110-00	Salaries & Wages	132,575.07	127,652.84	126,830.98	59,839.04
2-72-02-110-01	Salary and Wages - COVID	0.00	0.00	0.00	0.00
2-72-02-215-00	Freight,Postage	0.00	0.00	0.00	0.00
2-72-02-237-00	Insurance - Building/Vehicle/Boiler	28,323.00	28,322.80	27,000.00	26,939.22
2-72-02-250-00	Contract Services - Arena	4,000.00	6,718.58	500.00	0.00
2-72-02-251-00	Building Repairs & Maintenance	8,500.00	7,198.28	600.00	310.68
2-72-02-252-00	Plant Maintenance	7,000.00	4,127.84	500.00	441.47
2-72-02-253-00	Parking Lot Landscaping	0.00	0.00	0.00	0.00
2-72-02-510-00	General Goods & Supplies	4,000.00	3,899.87	3,000.00	2,967.25
2-72-02-520-11	Zamboni Unit 11	2,000.00	2,485.35	600.00	387.13
2-72-02-521-00	Netting	0.00	0.00	0.00	0.00
2-72-02-540-00	Utilities	60,000.00	58,916.78	200,000.00	40,604.57
2-72-02-550-00	Diesel, Oil, Gas	1,000.00	182.72	200.00	17.46
2-72-02-591-00	Security Alarm System-Monthly Fee	600.00	600.00	500.00	320.00
2-72-02-762-00	Transfer to Capital Functions	784,000.00	8,956.19	6,448,884.00	369,638.00
2-72-02-764-00	Transfer To Reserves	21,850.00	0.00	141,000.00	0.00
2-72-02-764-01	Transfer to Recreation Capital Reserve	0.00	0.00	0.00	50,000.00
2-72-02-830-00	Debenture Payment	0.00	0.00	0.00	0.00
*** Arena Subtotal		1,053,848.07	249,061.25	6,949,614.98	551,464.82
Curling Rink					
2-72-03-250-00	Contract Services	2,500.00	0.00	1,000.00	0.00
2-72-03-251-00	Building Repairs & Maintenance	3,000.00	1,833.32	1,000.00	430.57
2-72-03-510-00	General Goods & Supplies	800.00	522.73	500.00	69.99
2-72-03-762-00	Transfer to Capital Functions	0.00	0.00	0.00	59,565.00
*** Curling Rink Subtotal		6,300.00	2,356.05	2,500.00	60,065.56



TOWN OF LEGAL
 Revenue & Expenditure
 COUNCIL MEETING

General Ledger	Description	2023 Budget	2023 Actual	2024 Budget	2024 Actual
Citadel Centre					
2-72-05-110-00	Salaries and Wages	2,548.50	2,633.55	2,548.50	1,376.76
2-72-05-237-00	Insurance - Building	1,305.00	1,304.56	1,400.00	1,241.97
2-72-05-250-00	Contract Services - Janitorial	0.00	0.00	0.00	0.00
2-72-05-251-00	Building Maintenance	7,000.00	6,263.11	2,250.00	17.84
2-72-05-253-00	Landscaping	1,000.00	0.00	0.00	0.00
2-72-05-510-00	General Goods & Supplies	800.00	702.71	800.00	57.00
2-72-05-540-00	Utilities	5,500.00	4,718.95	5,000.00	2,788.14
2-72-05-762-00	Transfer to Capital	0.00	0.00	0.00	0.00
2-72-05-764-00	Transfer to Reserves	4,000.00	0.00	0.00	0.00
*** Citadel Subtotal		22,153.50	15,622.88	11,998.50	5,481.71
Fete Au Village					
2-72-06-770-00	Fete Au Village Grant	2,000.00	2,000.00	2,500.00	0.00
2-72-06-772-00	Gazebo Maintenance	1,000.00	19.00	1,000.00	0.00
*** Fete Au Village Subtotal		3,000.00	2,019.00	3,500.00	0.00
Outdoor Rink					
2-72-07-110-00	General goods & supplies	1,500.00	272.39	9,000.00	0.00
2-72-07-762-00	Transfer to Capital	0.00	0.00	0.00	0.00
*** Outdoor Rink Subtotal		1,500.00	272.39	9,000.00	0.00



TOWN OF LEGAL
 Revenue & Expenditure
 COUNCIL MEETING

General Ledger	Description	2023 Budget	2023 Actual	2024 Budget	2024 Actual
L'ACFA					
2-74-00-212-00	L'ACFA / Community Centre Cost-sharing	24,761.00	24,761.00	25,755.00	19,313.58
***	L'ACFA Subtotal	24,761.00	24,761.00	25,755.00	19,313.58
****	Total Operating Expenses	4,567,224.85	3,324,019.19	10,574,428.20	1,789,583.30
Requisitions					
2-81-00-741-00	School Foundation Requisition	244,662.70	244,662.70	247,945.45	61,165.68
2-81-00-742-00	Greater StAB Catholic School Requisition	100,630.61	100,630.61	101,321.23	25,157.65
2-81-00-749-00	Designated Industrial Property (DIP)	130.32	0.00	135.83	0.00
2-81-00-750-00	Seniors Foundation Requisition	11,893.83	11,893.83	11,723.93	11,723.93
***	Requisitions Subtotal	357,317.46	357,187.14	361,126.44	98,047.26
****	Total Requisitions Expenses	357,317.46	357,187.14	361,126.44	98,047.26
*****	Total Expenses	4,924,542.31	3,681,206.33	10,935,554.64	1,887,630.56
*****	SURPLUS/DEFICIT	492,060.16	(359,660.29)	546,578.01	(2,012,509.11)

*** End of Report ***

8.2

Community Services – July 2024

Welcome To Legal Bags: June – 2

Past Updates/Events:

Seniors Week - 13 Community Seniors enjoyed an outing by the Town of Legal for Seniors week on June 4th. We toured the impressive Westlock Museum and enjoyed a fantastic lunch at Kerri's Café in Westlock.

Pop With a Cop – was held on June 13th in coordination with the Morinville RCMP, Ecole Citadel & Legal School. This youth/community engagement session organized by the Town, had 58 youth, grades 6-9 attend and enjoy pop and chips while conversing with local law enforcement.

Canada Day – was held in Centennial Park on the evening of Monday, July 1st. The attend was very well attended event! I heard a lot of positive comments throughout: people really enjoy the we have an evening event, we are one of the only municipalities that has fireworks for Canada Day...lots of people came from other Towns to enjoy our fireworks. I believe Canada Day falling on the Monday made a big difference in the large attendance this year! I heard from several families that do not normally attend the event because they are always away for the long weekend. Being that it fell on the Monday night this year, people returned from camping ect and came out to celebrate that evening.

Summer Field Trip – July 3rd was the first of our field trips for the summer. 11 children attended the trip to Prairie Gardens. All other field trips are nearly at registration capacity for the summer (20 + volunteers).

Homebase Bag #1 – the first of our homebase bags for the summer was full! 40 children picked up a homebase activity bag on July 10th.

Upcoming Meetings/Training:

RTG Meeting – June 5

Upcoming FCSS Programming:

July 20th (ages 8+) Activate Edmonton & Game OVR

August 14th (ages 6+) Edmonton Valley Zoo

August 21st (ages 8+) Harbour Pool swimming & Turner Park

Town of Legal – Home Based Bags for youth (Wednesday's):

Free themed take home activity bags for children that sign up on the following dates this summer!

July 17th Camp Out week

July 31st Grow All Summer week

August 7th Hot Hawaiian week

Sturgeon Public School Mental Health Program – Community programming coming to Legal open to all (Thursday's):

July 25th – Citadel Gazebo theme days

August 1st – Citadel Gazebo theme days

August 8th – Citadel Gazebo Zoo 2 You

Sturgeon County Programming – Community programming coming to Legal open to all (Friday's):

July 19th – Centennial Park Fearless in the Forest

August 2nd – Grasshopper Hill Park Sports Day

Current/Upcoming Events:

Seniors in the Park

Meet Your Community – will be held in the Citadel Park on Sunday, September 22nd. In addition to this year's community trade show, we are asking community organizations to contribute something to a Town time capsule, that will be placed in the construction of the Legal Arena! This time capsule will serve as a "Capture in Time" of what Legal was like in 2024/25 and the organizations that served it. A plaque will be placed in the wall of the arena to signify its location for the future.

8.3

Council report July 15,2024

Operations supervisor

RV Park Update - all eight powered stalls are full.

June 1, 2024, Legal had the town wide garage sale.

June 4, 2024, town wide clean up. Public Works went around and picked up all Freon, tires and electronics.

Parks and sport fields - Public Works removed two trees that were past their lifetime in the Citadel Park. Outhouses were all cleaned out. Public Works painted lines for the soccer and baseball fields. Public Works completed inspection on the demo pit bleachers, we had to replace some boards on the bleachers.

Public Works built a pitching mound on the Citadel Ball Diamond.

Public Works installed the fountain in the pond.

Compost - Public Works hauled out compost from the shop yard, also burnt the branch pile.

Cold storage building - Public Works painted over the graffiti on the cold storage building located in the day use parking lot.

Hydrants – Public Works started hydrant inspections and repairs still in progress.

Arena - Public Works removed all the lighting from the ice surface, removed the boiler from the compressor room, removed the overhead heater in the Zamboni room.

Lagoon - Public Works started adding Acti-Zymes to the lagoon cells, this was started in spring. We had Hitower come give the Town of Legal a quote for cutting the banks on the lagoon, cells looks like they will be in early July for the first cut.

External Meeting Report

TO BE COMPLETED BY COUNCIL MEMBER

NAME:

Councilor Fred Malott

MEETING DATE:

28 June, 2024

BOARD/COMMITTEE NAME:

Edmonton Salutes Committee

EMERGING ISSUES:

Nil

SUMMARY OF DISCUSSION:

Chair Rpt- 3 June Edm Salutes recognized Military representation at Armed Forces Day at the base.

Admin- Budget remaining of \$41, 891 plus Muni's donatin of \$16, 250.

-RCAF 100th Anniversary Parade at City Hall 16 Aug, 2024 invites going out to all members

Military- 1PPCLI is augmenting with 200 pers in support of trng of Ukraine soldiers.

-LDSH Sqn deploying to Latvia in Dec

-3PPCLI is part of Global Task Force as of Jul – 10 days notice to move.

Budget- Funding request for \$1500 for travel of Korean Vets to Banff for memorial monument

Dedication was recd. A motion to donate \$2500 was passed. The Republic of Korea has donated a 600 ton statue to be shipped and presented to Canada for their War efforts.

Edm Salutes will have representation at the event.

-Recd email from Calgary Salutes Committee for \$1000 for black cowboy hats for the Stampede. Declined.

-Recd request to support the MFRC Golf Tournament Sep 6, 2024. Motion passed to donate \$1000 plus swag for golfers. A table will be set up and manned by Edm Salutes members.

Others- Councilor Killick for St Albert questioned the invite for change of command parades at the

Base as the only Munis' members there were St Albert, Bon Accord, Redwater and Gibbons.

The invite was to Edm Salutes Chair and all other invites should have been addressed to all Muni's directly. Comd to look into this to ensure all Muni's are invited in the future.

New Business- SWAG we have some stuff in stock and will use up what we can at the MFRC Golf but

Admin will take \$2500 from Muni's budget to purchase new items. Strategic Committee

To meet and discuss purchase of modern items.

Next meeting is Sep 27th.

ENCLOSURES: Nil

Signature: FC Malott

Date Submitted: _____

Completed reports are to be submitted to main@legal.ca by noon the Thursday prior to a Council Meeting.

9.1

From: **Amanda Sapach**

Date: Tue, Jun 25, 2024 at 12:58 PM

Subject: Library Board Resignation Letter

To: Jenny Baril

Hi Jenny,

This will be my resignation letter to resign from the Legal Library Board. I am sad to have to resign but due life circumstances I will be moving away from Legal and will not be able to continue.

I want to say thanks for the opportunity to be on the board and to help get a well deserved Library closer to its opening date for the town of Legal.

Take care,

Amanda

Amanda Sapach

Owner/CEO

Innovative Business Management

9.2

From: Deanna Goundan
Sent: Friday, June 14, 2024 5:36 PM
To: Christine Young <cyoung@legal.ca>
Subject: Re: Off Leash Dog Park

Good Afternoon Christine,

Rob requested that I email you again with the details of my feedback regarding the dog park including the below information as well as some other details I mentioned over the phone so that it may be presented to council. I would like to also include some other information that I did not mention over the phone (things my spouse so kindly reminded me of).

My Name is Deanna Goundan and I live at 4523 50 Avenue in Legal. I am writing today to express my concerns regarding the location of the Legal Off-Leash Dog Park. It happens to be adjacent to my spouse's and my property, and since the park opened (I believe it was in the spring of 2022 if my memory serves me), it has been an ongoing disturbance to ourselves and our dog. We have experienced multiple altercations with various dogs where a fight has broken out between the chain-link fence. More recently my dog was injured and bleeding in the process. The location site of the Off-Leash Dog Park has become a huge safety concern for us in regards to our dog but also in regards for human safety. We are fearful for what could happen if one of us was to inadvertently get in between our dog and another dog during one of these altercations or worse, a child. We as a couple are at the stage of our lives where bringing a child into the world is very much on our minds however the thought of our young child playing in the backyard and possibly getting involved in a dog fight is not something I feel we, or any citizen of this town should have to worry about.

I have read through our bylaws and I am aware there is nothing specific on the placement of this type of park within our community, so I have researched our neighboring communities and found that Morinville has a much more clear and structured plan specifically in reference to Off-Leash Dog Parks. It is my understanding that how other communities operate is often taken into consideration, so I have attached Morinville's "Off-Leash Dog Park Report" for review of their site selection criteria on page 8. Among many excellent points this document makes, I would like to point out the specific stipulation regarding the proximity to residential properties, as well as businesses and that the ideal distance from these properties is 200 feet. Unfortunately standing at about 0 feet from our property line, the Legal Dog Park is nowhere near within an ideal distance.

Along with the above noted issues, we have also experienced personal undue stress and anxiety simply residing in our own backyard; afraid to take our dog outside not knowing if an incident might occur. I have had multiple instances where I have taken my dog out late at night between the hours of 9pm - 11pm and there were people visiting the dog park, and as usual an altercation ensued between my dog and one in the park. This is even more stressful for myself and my dog as I can't see my dog or whomever is in the park, and he becomes very startled and agitated as he's not expecting an animal to be there.

Further to this we have even had people jump over the fence onto our property to retrieve an errant ball or toy. Although we try to be understanding in these situations, we do feel this is not something we should have to deal with on a regular basis. There is also the concern of liability if someone were to get injured while on our property, which is something to consider. We understand that people entering our property on their own volition is not within the control of the Town of Legal however, if the Off-Leash Dog Park were in a different location, we would not have this issue.

We have also had to listen to other dogs getting in fights at the dog park which involves a lot of loud barking, which can upset our dog even when he is indoors. Overall the barking whether we are inside our home our sitting outside is a noise disturbance.

I do feel that the Off-Leash Dog Park is an excellent addition to our community. And with the amount of use I see on a daily basis I know it is well loved. I do however feel that the site of this park needs to be re-evaluated and placed in an area that is further from residential properties and children for the safety of everyone involved. I also consider the people on the other side of the fence in writing this feedback. I cannot speak for anyone else in our community as I have not had a chance to discuss my concerns with anyone (I'm usually too busy trying to call my dog away from the fence line), but I can imagine it would be just as stressful for the other pet owners dealing with these altercations. Everyone deserves to be able to have a safe and peaceful visit at the dog park just as everyone deserves to feel safe and at peace on their on property.

Thank you for your time and consideration on this matter. Should you have any further questions, please don't hesitate to contact me via email or phone.

Sincerely,
Deanna Goundan

From: Deanna Goundan
Sent: Thursday, June 13, 2024 3:34 PM
To: Christine Young <cyoung@legal.ca>
Subject: Off Leash Dog Park

Good Afternoon,

My Name is Deanna Goundan and I live at 4523 50 Avenue. I have recently experienced an altercation between my dog and another dog who was visiting the dog park (my dog was in our yard) which left my dog with an injury. This altercation happened through the chain-link fence and is just one of many altercations that have happened since this off leash dog park was placed adjacent to my property. I would like to know how I can make a formal complaint specifically about the location of the dog park in proximity to my residence. Furthermore I would also like to know what can be done to resolve this issue as it has been an ongoing disturbance of our peace not to mention a danger to our pet and potential danger to anyone on our property who may inadvertently get between an altercation.

I have read our town bylaws and did not find anything regarding the placement of such recreational parks however in neighboring towns such as the town of Morinville, the bylaws state that Off Leash Dog Parks are not to be placed within a certain distance of residential properties so I would hope that our town would follow suit.

I am not normally one to complain about such things however when it comes to a point where I am fearful to take my dog out into my own backyard, I feel I must do something.

Thank you for your time and consideration,

Deanna Goundan



Off-Leash Dog Park Report
Morinville Community Services

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GENERAL DEFINITION & DESIGN ELEMENTS OF DOG PARKS/OFF-LEASH AREAS

Fenced Dog Run is a special fenced area for dogs to exercise and socialize. Design elements may include a four (4) feet perimeter fence, special surface for adequate drainage and ease of cleaning, shade, benches, double gates for entry, dog water fountain and water source for cleaning the run, covered trash receptacles and dog waste bag dispenser.

Off-leash Dog Area is a definable space within a park that is identified by signage as available for off-leash dog activity. The space may be enclosed in four (4) feet perimeter fencing, defined by park elements such as topography, landscaping or pathways or a combination of elements to separate the off-leash area from nearby roadways. Design elements may include shade trees, a dog water fountain, benches, dog waste dispenser and covered trash receptacles.

QUALITIES OF SUCCESSFUL DOG PARKS

Dog parks can have a very positive effect on the lives of dogs and their owners. They provide opportunities for dogs to exercise, socialize with other dogs, and allow owners to let their dogs run in a safe environment. Estimates of dog ownership among the population in general range between 25 and 30 percent of the population as a whole. This means there are many dogs and owners who could benefit from such a development. The main qualities that define a successful dog park are described below:

Strengthen Community Connections:

There is already a strong community culture around dog ownership. Dog owners need functional and aesthetically pleasing spaces that allow them to meet and strengthen connections within this community in a comfortable environment that is inclusive to both their needs and the needs of their dogs.

Well Managed And Have Longevity:

A well-loved and well-used dog park requires it to be well maintained. Management considerations are paramount in the design of off-leash areas and must consider long-term maintenance and be flexible to allow changes over time. Off-leash areas are exposed to a huge amount of traffic in the form of running dogs that can tear up the ground. Durability of materials coupled with a management plan for the disposal of dog waste and repair of degraded areas must be in place for the long term success and sustainability of any park space.

Safe For All Users:

Off-leash areas must have guidelines, or etiquette that keeps all users safe from aggressive dogs (or owners). When rules are in place and acceptable behaviors are communicated and understood by all users, the dog community will take ownership of a park and the park will often become self-policed by the community.

Accessible:

While every effort should be made to ensure that parks are within walking distance from residential neighborhoods, off-leash areas should have available parking close by as these areas will also be

destination parks where people may drive a considerable distance to get to. The off-leash areas should also have consideration for connectivity to walking trails in close proximity.

Have Clear And Defined Edges:

Where dogs and people occupy a given park space harmoniously, a dog off-leash area will be clearly defined with strong and understandable edges. Site selection should avoid close proximity to children’s play areas or passive areas where people relax, picnic, or sunbathe.

Fun For Dogs And People:

A sophisticated yet playful dog park design can look a little like a children’s playground. In addition to large open spaces for running, dog parks can introduce other play elements such as boulders, logs, tunnels, bridges, and water elements such as wading pools or drinking stations. Dog owners, like parents, will delight in seeing all the fun that their dogs are having while burning off some energy. For dog owners, seating and social areas are desirable, where owners can interact and share stories, or throw a ball or stick for their pet.

Have Minimal Visual Impact:

If off-leash areas are located within larger community parks, they should be sited so as not to impact the overall visual character of the park.

Respectful Of Neighbours:

Off-leash areas should not be located directly adjacent to residential developments. While it is desirable to have community parks close to housing, there is generally less community tolerance for the noise originating from a large numbers of barking dogs. Vegetated and bermed buffers should be used to mitigate noise where appropriate.

Do Not Impact Sensitive Environmental Habitats:

There is the potential for significant impacts to any site that is chosen as an off-leash park. Impacts may include erosion, soil compaction, water quality impacts, and effects on wildlife. An environmental assessment may be required during design development to assess the potential impacts of a proposed off-leash area, and to mitigate these effects.

BEST PRACTICES, STANDARD OPERATING RULES FOR FENCED DOG RUN OR DESIGNATED OFF-LEASH AREA

1. All fenced dog runs and off-leash-areas are for dogs, their owners/handlers and those accompanying them. No animals other than dogs are allowed in the area.
2. Children under eight (8) years are not permitted inside fenced dog runs or off-leash-areas. Children age 9-15 must be accompanied and supervised by an adult. Dog handlers must be 16 years of age or older.
3. Owners and dog handlers are limited to a maximum of three (3) dogs. Professional dog walkers, trainers and groomers shall not use the fenced dog runs or off-leash areas to conduct their business.



4. Dogs under the age of four (4) months and female dogs in heat will not be allowed to use fenced dog runs or the off-leash-areas. Dogs that are ill or known to carry untreated parasites will not be permitted within the fenced dog runs or the off-leash-areas.
5. Dogs must wear a proper fitting collar or harness displaying their identification tag, municipal registration tag, and rabies tag while in the fenced dog run or off-leash-area. Pinch collars, spike collars or slip collars that could cause injury to another dog are not permitted. Owners/Handlers must have possession of a dog leash at all times.
6. Dogs must be under the control of their owners/handlers and in view of their owners/handlers at all times. Leaving dogs unattended is prohibited.
7. Owners/Handlers must clean up after their dogs with plastic bags and dispose of dog waste in covered trash cans.
8. Food and drinks in glass containers are not permitted in the fenced dog run or off-leash area. Treats for dog training are permitted.
9. All dogs must be on a leash, eight (8) feet or less when entering or leaving the fenced dog run or off-leash-area. Any dog found "off-leash" outside of an established fenced dog run or off-leash-area will be subject to the municipalities associated fines.
10. Dogs must be leashed and removed from any fenced dog-run or off-leash-area at the first sign of aggression. Dogs with a record of aggressive behavior on file with the municipality will not be allowed to register for use of fenced dog runs or off-leash-areas.
11. Owners/Handlers are legally responsible for their dogs and any injuries caused by their dogs. Owners/Handlers use the fenced dog runs or off-leash-areas at their own risk.
12. Any bites to humans must be reported to the Department of Health and Animal Control within 24 hours in accordance with communicable disease laws.
13. Owners/Handlers may be prevented from using off-leash areas if their dogs are repeatedly involved in conflicts.
14. In case of a special event or emergency, the municipality shall post a notice of a planned closing at each entrance, stating the reasons for the closure.



Incorporating the best practices and standard operating rules from above, the following Off-Leash Dog Park Rules will be implemented for Morinville. The following sign will be posted on site.



TYPICAL SITE FEATURES



FENCING

Off leash dog parks will be enclosed by perimeter fencing with a **minimum height of 4 feet / 1.2 meters**. Fencing options that will be considered include chain link and wire mesh with wood posts and rails.



ENTRY

Double-gated entries, with self-closing, lockable gates. Universally-accessible.



SOCIAL / AMENITY SPACE

Focal areas of the site where amenities are concentrated, including **seating and signage**. Where feasible, more playful amenities such as water features and overhead structures for shade and rain protection may be provided. **Surface materials** in these areas of concentrated activity would be designed to support year-round use.



VEGETATED BUFFER

Areas where the growth of plants and trees will be encouraged, in order to provide seasonal interest and a **visual buffer** to adjacent areas. These areas will be **protected by fencing** until plants are established and protection is no longer required.



SMALL DOG AREA

Enclosed areas for priority use by small dogs. When unoccupied by small dogs, these areas might be used to help socialize dogs of any size and regulate dog behaviour.



OPEN FIELD

Broad open spaces for running and chasing. These areas would take advantage of **existing clearings** and relatively level ground.



BERM

Areas where the ground plane is shaped into small hills and mounds, to create **varied topography** for enhanced play opportunities. Berms may also provide a visual and sound **buffer** between the park and adjacent areas.



AGILITY TRAINING AREA

Areas designed to provide a range of physical activities that challenge a dog's coordination, strength, accuracy and speed. These informal training areas might include obstacles such as bridges, tunnels, and bars.



VEHICLE ACCESS



PEDESTRIAN PATHS

Walking trails will be looped to create **continuous circuits**. Gravel surfacing is recommended for these paths, in order to provide a durable, well-draining surface material that supports year-round use.

SITE SELECTION CRITERIA & SPECIFICATIONS FOR OFF-LEASH DOG PARK

Selection of a suitable location for an off-leash dog park needs to consider several criteria. Using best practices from other municipalities the following list of criteria was compiled.

1. Distance between a proposed off-leash area and adjacent park features, homes and businesses should be evaluated for conflicts associated with noise. An ideal separation between off-leash areas and businesses or residences is 200 feet; however changes in topography or landscaping can reduce the need for spatial separation.
2. Off-leash areas should be located on well-drained land with a maximum slope of 15%.
3. Surface of off-leash areas must be durable and easily maintained and can include natural turf or a hard surface.
4. If located in a park, an off-leash area shall not be placed in any area where it will negatively impact primary uses of the park, unless the impact can be mitigated by regulating the hours of the dog park. Sites will be evaluated for noise conflicts with adjacent park uses, residential areas and businesses. Potential use conflicts include, but are not limited to the following:
 - Playgrounds and children's play areas
 - Athletic fields and courts
 - Sensitive habitats or wildlife areas
 - Areas directly upslope from community gardens
 - Jogging or bicycle paths
 - Historic sites
5. Ideally, an off-leash area shall be a minimum of one (1) acre.
6. Design of an off-leash area may include a potable water source for dogs.
7. An off-leash-area shall have permanent signage, displaying hours of operation, rules and regulations and contact information for the municipality, Bylaw and Animal Control.
8. Amenities required on site include, but are not limited to the following:
 - Parking
 - Access
 - Minimum 4 feet high fencing, preference for black vinyl chain link, however post and wire may be suitable where neighbor impacts are minimal
 - Double gates preferred; entry should be located away from neighbors or sensitive areas
 - Refuse containers
 - Benches and tables
 - Shade (either from trees or structures)
 - Separate areas for small, timid or old dogs should be considered where possible
 - Signage

MORINVILLE SITES FOR CONSIDERATION

Several green spaces within Morinville were considered for the best location of an off-leash dog park. The primary factor for consideration was that the land was Town owned. This was a limiting factor for identifying locations south of the railway tracks in Morinville. Much of this land is currently owned by developers and under development. Future sites in this area could be considered once development is further advanced. Heritage Lake, west of Morinville, was also considered but accessibility was limited by Hwy 2 and it did not meet many of the other standard criteria.

Potential sites were narrowed to two locations and evaluated based on standard criteria (described above) which include:

- Separation (+200 feet)
- Well-drained land
- Potential use conflicts (i.e. playgrounds, athletic fields, etc.)
- Area available (+1 acre)
- Amenities (i.e. parking, access, etc.)

The 2 locations evaluated in detail were 1) Bob Foster Park and 2) Montreau.

1. Bob Foster Park (recommended location):



Bob Foster Park is an ideal location as it meets all criteria and can accommodate all of the required amenities.

Separation requirements from residential and businesses can be met. Currently there is limited development in this area which would minimize potential conflict.

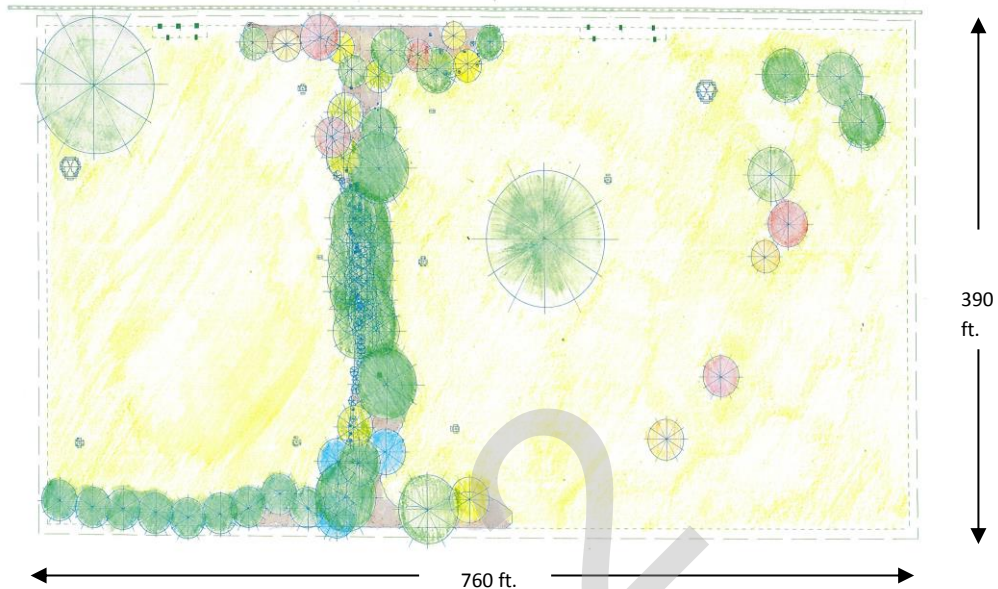
Due to its location this area has more than adequate access. Existing parking to the west, and adjacent to a trail system creates the required connectivity and makes this a convenient spot for users of the off-leash area.

Topography and drainage on this site meets the requirements.

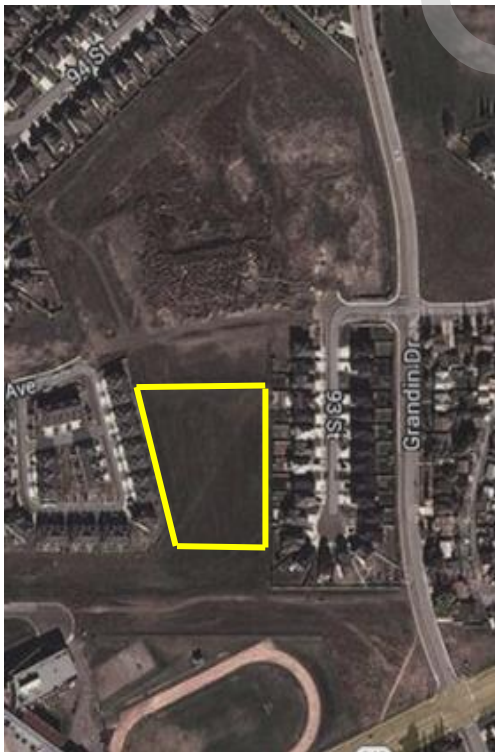
This location is 3 times larger than the standard criteria thus allowing the off-leash area to accommodate 2 separate parks. One side of the park would allow for small dogs up to 30lbs and a second side for dogs over 30lbs.

Most importantly, this area poses the least potential conflicts with playgrounds, athletic fields, sensitive habitats, gardens, paths and historic sites. Proximity to the trail/path can be managed through fencing. The adjacent skateboard park is separated by topography. Additional fencing will eliminate any concerns.

Potential concept design for the recommended Bob Foster Park location is presented below:



2. Montreau:



This area was identified as a potential future off-leash park location through the Recreation, Parks and Open Spaces Master Plan.

This location partially addresses accessibility to the public as it is slightly more central (although east) compared to Bob Foster Park; however there is currently no connectivity via trails or readily accessible parking.

Proximity to residents does not meet the required distance outlined in the standards. The off-leash dog park would be located in the centre of an existing residential neighborhood that could pose conflict or create a negative interaction between residents and users of the dog park.

In addition, close proximity to both a school and sports field conflicts with recommended criteria. Fencing is not as practical at this location making it difficult to address conflicts in use.

SUMMARY OF 2 SITE LOCATIONS

1. BOB FOSTER PARK	
PROS	CONS
<ul style="list-style-type: none"> • Accessible from all areas of Town 	<ul style="list-style-type: none"> • Although accessible, site is not central
<ul style="list-style-type: none"> • Connectivity to trails 	<ul style="list-style-type: none"> • Potential for minimal residential concern
<ul style="list-style-type: none"> • Available parking 	<ul style="list-style-type: none"> • Costs to fence
<ul style="list-style-type: none"> • Meets separation distance from residents 	
<ul style="list-style-type: none"> • Exceeds size recommendation 	
<ul style="list-style-type: none"> • Accommodates dual design (small/large dog) 	
<ul style="list-style-type: none"> • No drainage issues 	
<ul style="list-style-type: none"> • Potential use conflict minimal and easily managed by fencing and topography. 	
<ul style="list-style-type: none"> • Existing residential development is limited, minimizing a conflict in use. Future residential development will be aware of the amenity 	
<ul style="list-style-type: none"> • Fits with existing amenities in the area to create a destination 	

2. MONTREAU PARK	
PROS	CONS
<ul style="list-style-type: none"> • Site location could be considered more central 	<ul style="list-style-type: none"> • Proximity to existing residents; does not meet separation distance criteria
<ul style="list-style-type: none"> • Potential for future parking 	<ul style="list-style-type: none"> • Potential use conflict as a result of proximity to school zone and sports field.
<ul style="list-style-type: none"> • No drainage issues 	<ul style="list-style-type: none"> • No current parking
<ul style="list-style-type: none"> • Minimal to no fencing costs 	<ul style="list-style-type: none"> • No current trail connectivity
<ul style="list-style-type: none"> • Meets size recommendation 	<ul style="list-style-type: none"> • No future expansion to accommodate dual parks for segregation of dog sizes
	<ul style="list-style-type: none"> • Difficult to fence

COMMUNITY ENGAGEMENT:

The community and, more particularly, dog owners should be engaged in the process of establishing and maintaining a dog park. By providing the opportunity to be engaged, the public will remain involved and take pride in ownership of the amenity.

Morinville community engagement opportunities included:

- Photo contest - best photos to be used in the Morinville Off-Leash Dog Park Brochure.
 - 96 entries were received
- Survey of dog owners requesting input on the required amenities for an off-leash dog park.
 - 335 surveys were submitted

Results of the survey to date were considered in drafting this report and will be used to guide the construction and design of the actual site. A copy of the survey questions is attached in Appendix A.

In addition, Morinville has already received coverage from the media and positive feedback from the community on the off-leash dog park that is scheduled for construction in 2014. Examples of the media coverage and feedback are attached in Appendix B.

IMPACTS & OPPORTUNITIES

Connection to Morinville's Municipal Sustainability Plan (MSP):

As a Council approved 2014 project, the construction of the off-leash dog park is scheduled to begin in the fall pending Council's decision on location. This project aligns with three of the six sustainability pillars in Morinville's MSP, these are Cultural, Social and Environmental.

Requires Changes to Bylaw:

It will be necessary to complete a review and update of the Responsible Pet Ownership Bylaw 26-2010 as a result of this project.

Staffing Resources:

The impact on staff resources needs to be considered. Compared to other parks, the off-leash dog park has the potential to be higher in terms of maintenance demands. Town staff will be required to provide periodic maintenance related to grass cutting, vegetation maintenance, waste collection, and other maintenance activities to ensure the park is available for year-round use.

In addition, the collection of waste and monitoring and enforcement will be a high priority. Cooperation of the users will be necessary for the ongoing success of the park.

Managing Waste:

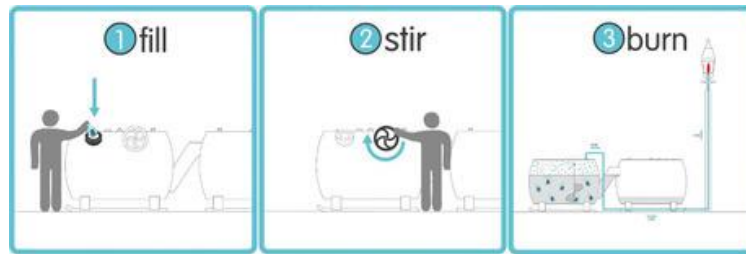
In addition to improving the user experience at off-leash areas, proper dog waste management can reduce the chance of disease and parasite transmission between dogs, from dogs to humans, and/or from dogs to wildlife.

Partnership/Sponsorship Opportunities:

There are several options for dog waste collection, several of which are quite innovative and have the potential to create partnership opportunities. These options will be explored further; however a few pilot projects have been highlighted below.

Lees + Associates Landscape Architects explored dog waste composting options for a pilot project at Everett Crowley Park in Vancouver (Lees + Associates, 2005). The authors recommended that the park provide compostable plastic bags for waste collection, which would then be placed in an on-site composting container. Such a container would likely require a mechanized mixing and aeration system, or otherwise be maintained by volunteers. The biggest concern they identified was the potential for contamination of the system with non-biodegradable materials.

Cambridge dog park, piloted a creative and practical solution to dog waste management where dog waste is used to power on-site lighting. Artist Matthew Mazzotta developed the concept for collecting dog waste in an anaerobic digester, which produces methane through microbial processes. The methane is currently burned on-site in an old-fashioned lamp post. Dog park users collect dog waste in biodegradable bags and simply deposit them into the digester, which can be periodically mixed with a hand-crank.



Additional amenities to increase the quality of the off-leash dog park could create partnerships and/or sponsorship opportunities. By partnering or acquiring sponsorship, additional amenities that could increase the quality and appearance of the site could be installed. Examples that will be explored include additional, benches, tables, gazebos, waste collection bins, etc.



APPENDICES

Appendix A – Off-Leash Dog Park Survey Questions



OFF-LEASH DOG PARK SURVEY

To help us provide you and your dog with a great experience, please take the time to fill out the following survey so we have an understanding of the needs of the community.

- 1) Are you a current resident of the Town of Morinville? Y N
- 2) Do you currently own a dog? Y N
- 3) How many licensed dogs do you own? _____
- 4) Do you exercise your dog(s) regularly? Y N
- 5) How often would you use an off-leash dog park? _____
- 6) What type of activities would you use it for (e.g. retrieving, socializing, recall, exercise, etc.)

The Off-Leash Park will be fenced with gate access, please rate each of the following items indicating the importance to you (1 being least and 5 being very important):

Statement	1	2	3	4	5
How important are the following to you:					
Garbage cans					
Benches					
Tables					
Shelters (Gazebo)					
Shade (Tree plantings)					
Signage					
Park size - 3 acre					
Park size - 5 acre					
Park size - 10 acre or more					
Accessibility through local walking trails					
Parking					
Park separation for large dogs 30 lbs and over					
Park separation for small dogs 30 lbs and under					

Appendix B: Local Media & Facebook

8/12/2014

Printart | St. Albert Gazette

St. Albert Gazette

Published August 6, 2014
YOUR VIEWS

Turn your canine into a star

by Alex MacPherson

St Albert Morinville Community Services is on the hunt for the perfect canine photograph this month and are asking for your help. Residents are encouraged to submit a picture of their favourite pooch to tburke@morinville.ca and be entered to win the cover spot of a new dog park brochure. “Why pick out some meaningless photo online when we can get the community involved in the process,” asked Chris Fish, businesses and operations manager for Morinville community services. “The hardest part will be picking a winner. We’ve already had some great entries and more keep coming in every day.” The dog picture contest is the first of its kind for community services. Fish has been impressed with the response and is hopeful they will set up similar contests in the future. “We are always looking for new ways to interact with the community and so far this has gone really smoothly.” The brochure will advertise Morinville’s new off-leash dog park when it opens. The new park received \$50,000 in funding from the city and an additional \$20,000 from Champion Petfoods. It will be a welcome addition to the community for pet lovers because there are no other off-leash parks in Morinville at this time. If you think your mutt has the perfect puppy eyes then send in your photo before the 4:30 p.m. deadline on August 15. There is a limit of one entry per family.

© Copyright 2014, St. Albert Gazette

Story URL: <http://www.stalbertgazette.com/article/20140806/SAG0904/308069988/-1/sag/turn-your-canine-into-a-star>

Local Media & Facebook

8/15/2014

Furry friends to fetch fame in photo contest | The Morinville News

COMMUNITY EVENTS

ADVERTISING RATES

CONTACT US

	George Prefontaine 780-991-4628 (Cell Phone)		<i>Legal Motors Ltd.</i> Main Street, Legal www.legalmotors.ca		Tom Hardinge 780-974-6937 (Cell Phone)
					
780-961-3660 Edm. Direct 780-460-3760					

Furry friends to fetch fame in photo contest

LOCAL NEWS, MORINVILLE

By **Ashley Janes** 1 450

10:00 am August 7, 2014



by
**Ashley
Janes**

The
Town
of

Morinville is having a dog photo contest, running now until August 15, the winner of which will be showcased on the cover of a brochure advertising the future Morinville Off-leash Dog Park. This is good news for the enthusiastic dog owner looking to show Spot off.

The contest is simple. Residents can submit their favorite photo to tburke@morinville.ca, including their name and phone number in the body of the email. They will then be notified if their submission wins.

There will also be an opportunity for a second and third placing, as pictures will be used throughout the brochure and on other advertisings.

Chris Fish, Community Services Department's Business Manager, said that staff hope the contest will give residents a sense of pride and ownership over the park. "We felt it was a nice touch to have the community get involved instead of using the generic photos we find on the web."

Fish also explained that the winner will be chosen by the Community Services Department, therefore Town staff are exempt from the competition in order to avoid any bias.

"There have been quite a few photos already submitted and we are looking forward to seeing many more. This is their park and we want the public to be just as excited as we are about this addition to our town."

But that is not the only good news. Morinville's pooches will wag with delight when they hear that the tentative timeline for completing the off-leash dog park is set for this fall. Town Chief Administration Officer Debbie Oyarzun said construction on the site could begin as soon as September.

"Residents have requested an off-leash dog park for a few years now. Council approved a \$50,000 budget for 2014. Champion Petfoods has also expressed interest in providing some financial support to this project."

Finally, a social spot for Spot!

If residents are interested in learning more about the dog park, Town administrative staff will be presenting a detailed package to Council on August 26 with all the available information on the project to date.

Oyarzun explained that a location for the dog park has not yet been selected; however, administrative staff have reviewed several locations in Morinville and a recommendation for the site will be made to Council based on standard criteria and best practices.

The Town will also be conducting a local survey which is available to residents next week. Oyarzun said that the survey will ask questions regarding things like preferred amenities and park usage in order to assist project leaders in providing the best experience for both dog owners and their pets.

A part of that positive experience is the photo contest, so if you would like to enter, do so before the submission deadline at 4:30 p.m. on Aug. 26.

Update: The survey is now online at <http://morinville.fluidsurveys.com/s/dogparksurvey/>

TAGGED WITH: MORINVILLE OFF LEASH DOG PARK TOWN OF MORINVILLE

SHARING THIS

Like 2

Tweet 3

g+1 0

1

BY ASHLEY JANES

Local Media & Facebook

Linda Le ▸ **Morinville's Marvelous Moms Group** 4 hrs · Morinville · 📍

I'm out of the loop but I just found out about the off leash dog park happening this fall!!! EXCELLENT plan!!!! This is so needed in our town. I'm so happy the budget finally allowed it and THANK YOU Champion Foods for donating towards this!!! Does anyone know where it will be located?

Like · Comment

👍 13 people like this.

Ashley Boisvert We will know more August 26th, they have scouted a few different places in town as an option. I think they are waiting for the survey results to come in, so they can see how much space they will use. 3 hrs · Like · 👍 1

Linda Le Thanks Ashley Boisvert I looked for more info but didn't see any 😊 3 hrs · Like · 👍 1

Ashley Boisvert Morinville news did a piece that is running in their newest print that comes out today 😊 3 hrs · Like

Teresa Johnston Dowie Does anyone know if it will be fenced in? 3 hrs · Like

Lara Walsh Yay! This is awesome. No more driving into St. Albert so my pup can go for a play date. 3 hrs · Like

Melissa Kennedy-Croft They are saying it will be fenced. Go to the town website and fill out the survey! There is also a link to it on the group morinville bark in the park! 2 hrs · Like

Linda Le Already filled out the survey 😊 fencing the park in is a very wonderful feature!! 2 hrs · Like · 👍 1

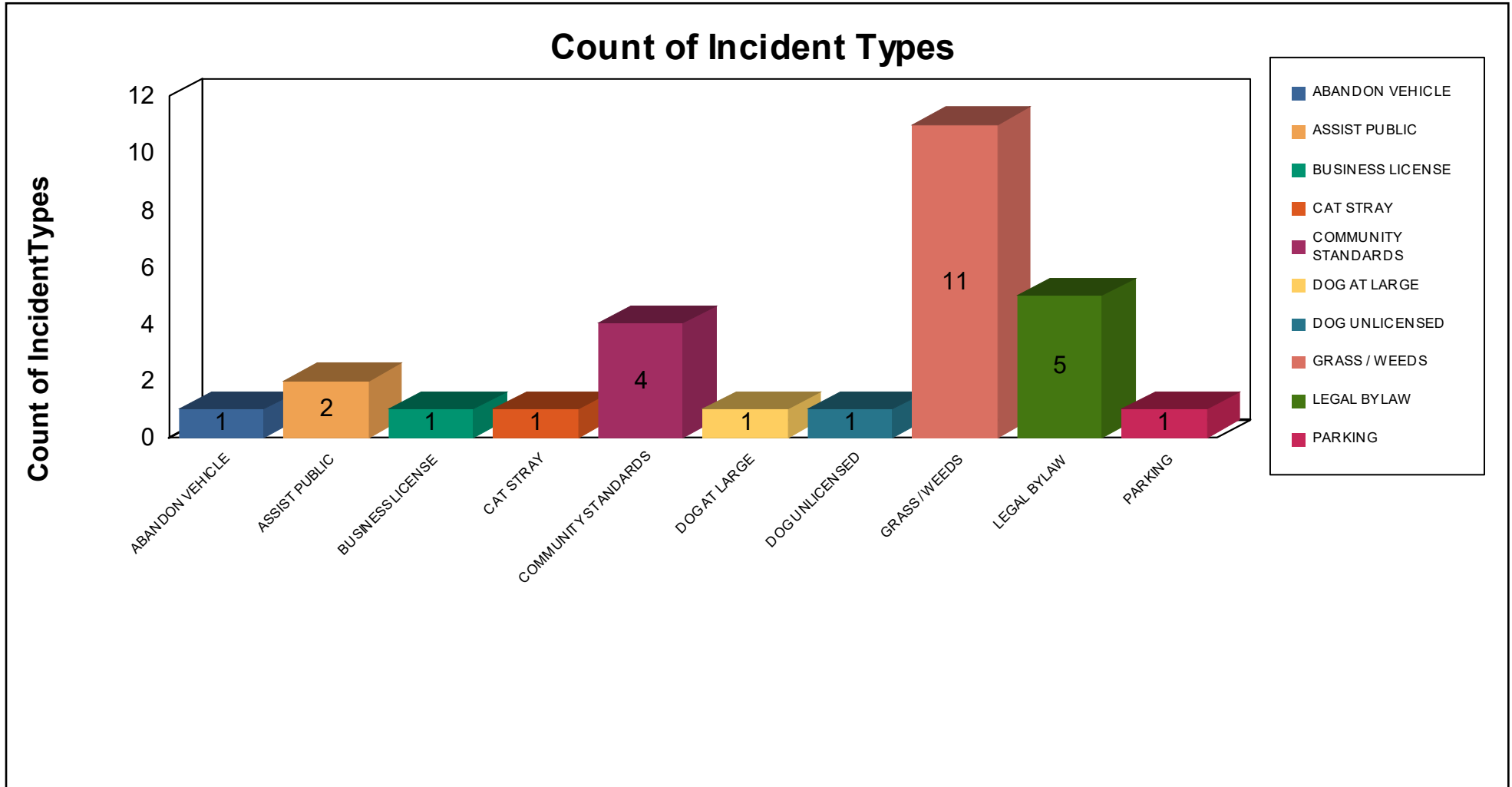
Desiree Sinner-Daub This is fantastic news!!! This town is full of dogs and I wondering why there was no dog park!!! Can't wait, for my one dog that's a runner! 15 mins · Like

Write a comment... 📷

Statistics from Occurred Date: 6/1/2024 12:00:00AM to 6/30/2024 11:59:00PM

Incident Report

STURGEON COUNTY ENFORCEMENT -



ABANDON VEHICLE: 1 1%

Incident Report

STURGEON COUNTY ENFORCEMENT -

ASSIST PUBLIC: 2 2%

BUSINESS LICENSE: 1 1%

CAT STRAY: 1 1%

COMMUNITY STANDARDS: 4 5%

DOG AT LARGE: 1 1%

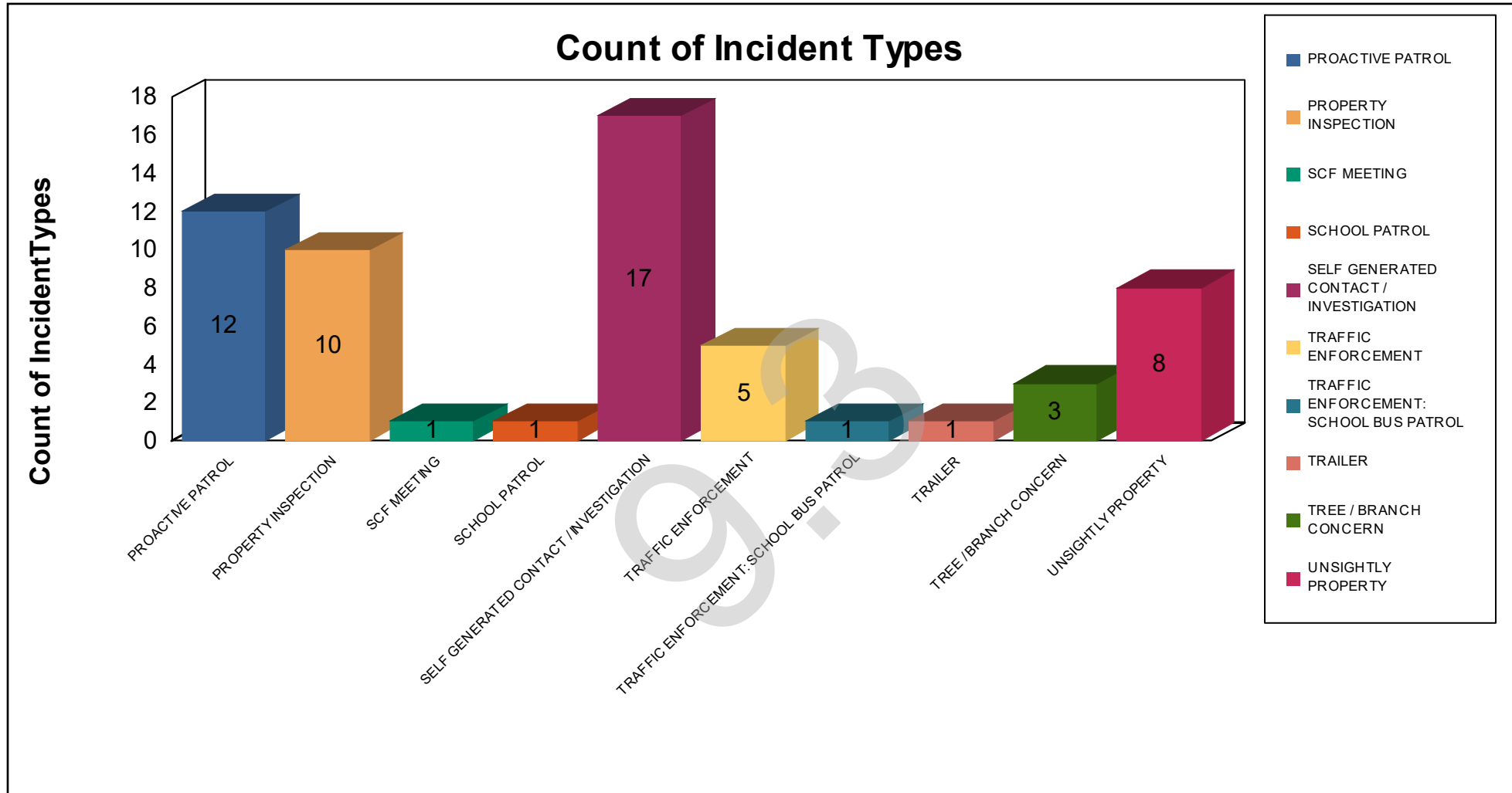
DOG UNLICENSED: 1 1%

GRASS / WEEDS: 11 13%

LEGAL BYLAW: 5 6%

PARKING: 1 1%





PROACTIVE PATROL: 12 14%

PROPERTY INSPECTION: 10 11%

SCF MEETING: 1 1%

SCHOOL PATROL: 1 1%

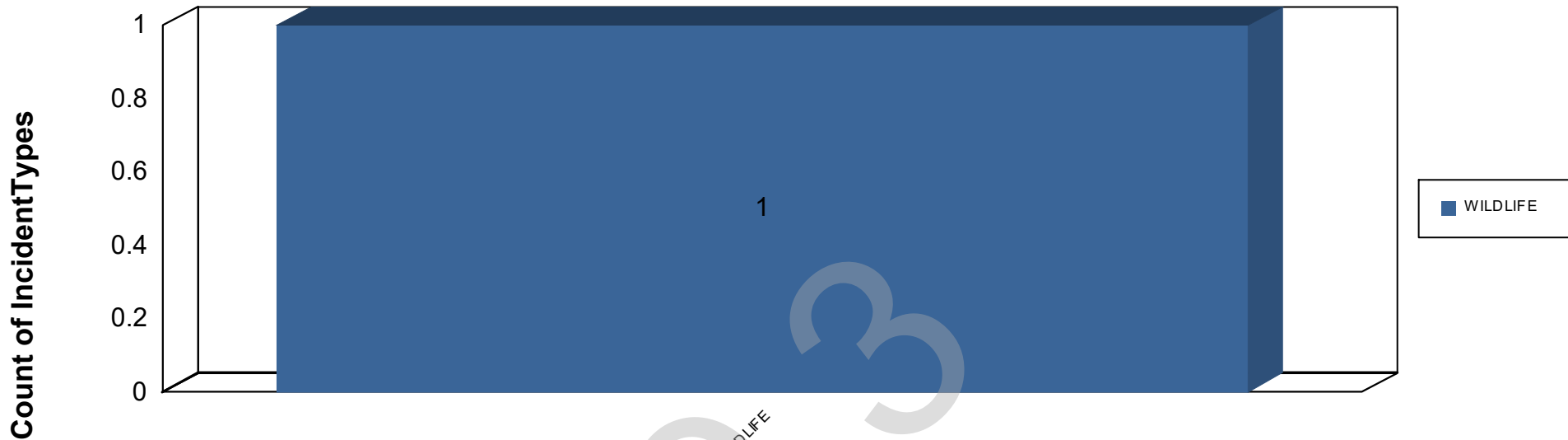
Incident Report

STURGEON COUNTY ENFORCEMENT -

SELF GENERATED CONTACT / INVESTIGATION:	17	19%
TRAFFIC ENFORCEMENT:	5	6%
TRAFFIC ENFORCEMENT: SCHOOL BUS PATROL:	1	1%
TRAILER:	1	1%
TREE / BRANCH CONCERN:	3	3%
UNSIGHTLY PROPERTY:	8	9%



Count of Incident Types



WILDLIFE: 1 1%

Grand Total: 100.00% Total # of Incident Types Reported: 88

9.4

From: External Relations and Protocol <externalrelationsandprotocol@edmonton.ca>
Sent: Thursday, June 27, 2024 6:29 PM
Subject: Invitation: Royal Canadian Air Force 100th Anniversary City Hall Event

Hello

Please join us as we celebrate the 100th Anniversary of the Royal Canadian Air Force and honour our local 408 Tactical Helicopter Squadron. Invitation attached.

The ceremony will take place outside of City Hall near the Cenotaph on Friday, August 16, 2024 @ 10:00 am.

All guests are asked to be onsite by 9:45 am.

Reception to follow, inside City Hall's Heritage Room at approximately 10:30am.

Please RSVP to externalrelationsandprotocol@edmonton.ca by August 7, 2024.

Dress Code:

Civilian - Business Attire

Military- DEU1A (medals) or 3B (408 Sqn SCWO to make call 2 days prior)

Thank you

In partnership with the Royal Canadian Air Force and the 700 Wing RCAF Association.



External Relations and Protocol

OFFICE OF THE CITY CLERK
OFFICE OF THE CITY MANAGER

City of Edmonton
1st Floor City Hall
1 Sir Winston Churchill Square NW
Edmonton AB T5J 2R7

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PLEASE JOIN US IN CELEBRATION OF THE

RCAF 100TH ANNIVERSARY

EDMONTON CITY HALL PLAZA
AUGUST 16, 2024: 10:00 AM
RECEPTION AT CITY HALL TO FOLLOW

RSVP BY AUG 7, 2024 TO:
EXTERNALRELATIONSANDPROTOCOL@EDMONTON.CA

Edmonton



700
WING





July 3, 2024

Sturgeon County
Mayor Alanna Hnatiw
9613 100 St.
Morinville, AB
T8R 1L9

Dear Mayor Hnatiw,

The Town of Legal would like to sincerely thank Sturgeon County for its generous contribution in granting our request for funding for the Legal Arena and Curling Rink Retrofit Project. It is collaborations like this that we believe can ensure sustainable operations and provide continued excellent recreational services for not only residents from the Town of Legal, but also from Sturgeon County and the surrounding areas, including visitors. Through projects like this, we are able to demonstrate the importance of social interaction through recreation and create a stronger sense of unity and belonging.

We sincerely appreciate the partnership and current funding provided by Sturgeon County. Your contribution significantly impacts the quality of life for both communities.

Sincerely,

A handwritten signature in blue ink, appearing to read "Trina Jones", is written over a light blue horizontal line.

Trina Jones
Mayor
Town of Legal

cc/ Sturgeon County Council
Reegan McCullough, Chief Administrative Officer, Sturgeon County
Town of Legal Council
Robert Proulx, Chief Administrative Officer, Town of Legal

TOWN OF LEGAL

Report to Council

- Request for Decision
 Request for Direction
 For Council Information

Meeting:	Regular Council
Meeting Date:	July 15, 2024
Presented By:	Robert Proulx, Chief Administrative Officer
Title:	Appointment to the Legal Library Board Request
Agenda Item No:	10.1

BACKGROUND / PROPOSAL:

As of April 15, 2024, the following individuals have been appointed as volunteer members of the Town of Legal Library Board (Board):

NAME	TERM LENGTH	TERM DATES
Jenny Baril	3 years	Sep. 18, 2023 to Sep. 18, 2026
Nicolas Brown	3 years	Nov. 1, 2021 to Nov. 1, 2024
Melanie Thibault	3 years	Feb. 22, 2022 to Feb. 22, 2025
Lois Herrick	3 years	Apr. 4, 2022 to Apr. 4, 2025
Genevieve Warren	3 years	Apr. 19, 2022 to Apr. 19, 2025
Amanda Sapach	3 years	Feb. 6, 2023 to Feb. 6, 2026
Valarie Prefontaine	3 years	Apr. 15, 2024 to Apr. 15, 2027
Council representative: Pat Hills		

In accordance with the Town of Legal Library Board Bylaw #13-2021, the Board shall consist of a minimum of five and a maximum of eight members appointed by resolution of the Council, with one being a member of Town Council.

At the June 17, 2024 Council meeting, Council accepted the resignation of Valarie Prefontaine from the Town of Legal Library Board.

As a result of the current vacancy on the Board, administration has advertised the position vacancy of the Town of Legal Library Board. A letter of interest has been received from an interested candidate.

Library Board Bylaw #13-2021 and the letter of interest are attached for your reference.

Administration is recommending Council accept Lea Hughes' letter of interest to sit as a member of the Town of Legal Library Board for a term of 3 years, commencing July 15, 2024 and ending July 15, 2027.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The appointment of library board members falls in alignment with the Strategic Plan:

Strong Partnerships and Advocacy

Strategic Priority: Increase collaboration with local organizations to help support and promote economic growth and to ensure residents have a diverse range of available programming.

INITIATIVE:

Engage with community partners to leverage funds and provide recreational opportunities for residents

OUTCOME:

Success will be measured by increased recreational, social or cultural activities and programs, and observing increased volunteer participation and community spirit

COSTS / SOURCE OF FUNDING (if applicable):

None at this time.

RECOMMENDED ACTION (by originator):

It is recommended that Council appoint Lea Hughes for a three-year (3) term starting July 15, 2024 to July 15, 2027 as a volunteer member of the Town of Legal Library Board.

Initials show support – Reviewed by:

CAO: Original Signed - RP

From: Lea Hughes
Sent: Thursday, June 27, 2024 8:20 AM
To: Christine Young
Subject: Town of legal library board

To whom it may concern,

I am interested in filling a position on the Legal library board if one is still available. As a mother of two young children I see the value in our new library and would like to contribute some of my time to making it thrive.

Lea Hughes

10.1

**TOWN OF LEGAL
BY LAW #13-2021
TOWN OF LEGAL LIBRARY BOARD BYLAW**

A BYLAW IN THE TOWN OF LEGAL IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE ESTABLISHMENT OF THE TOWN OF LEGAL LIBRARY BOARD.

WHEREAS, pursuant to Section 3 of the *Alberta Libraries Act, c.L-11*, as amended, Council may pass a bylaw-providing for of a municipal library board;

AND WHEREAS, the Town of Legal understands that the Town of Legal Library Board will operate under the provisions of the *Libraries Act*;

NOW, THEREFORE, the Council of the Town of Legal, in the Province of Alberta, duly assembled enacts as follows:

1.0 TITLE

1.1 This Bylaw shall be cited as the "Town of Legal Library Board Bylaw".

2.0 DEFINITIONS

- 2.1 "ACT" means the *Libraries Act, R.S.A., c.L-11* and its' Regulations and Amendments;
- 2.2 "BOARD" means the Town of Legal Library Board;
- 2.3 "CAO" means the Chief Administrative Officer of the Town of Legal;
- 2.4 "COUNCIL" means the municipal Council of the Town of Legal;

3.0 THE TOWN OF LEGAL LIBRARY BOARD

3.1 The Town of Legal Library Board is hereby established as the municipal library board for the Town of Legal pursuant to Subsection 3(1) of the *Act*. The Board so established is a continuation of the Board deemed to be continued by Subsection 3(5) of the *Act*.

4.0 DUTIES

4.1 In accordance with the *Act*, the Board, subject to any enactment that limits its authority, has full management and control of the Town of Legal Library and shall, in accordance with the regulations, organize, promote and maintain comprehensive and efficient library services in the Town of Legal and may cooperate with other boards and libraries in the provision of those services.

5.0 STRUCTURE

- 5.1 Members of the Town of Legal Library Board will be appointed in accordance with Council policies and procedures.
- 5.2 The Board shall consist of a minimum of five (5) and a maximum of eight (8) members appointed by resolution of the Council, with one (1) being a member of Town Council.
- 5.3 Vacancies on the Board caused by retirement or resignation of a Member of the Board may be filled by resolution of Council for the balance of that Member's term only and the Board may continue to operate and conduct business until vacancies are filled provided that quorum requirements are met.

6.0 PROCEDURES

6.1 The Board may, by resolution, establish and amend from time to time such procedures required by law, including for meetings, the election of Board Officers, committee structure, the creation and retention of minutes of meetings, the establishment and amendments of Board Bylaws and Policies, and rules of order.

7.0 AUDITOR

- 7.1 The Board's financial accounts and processes may be audited by an independent external auditor as appointed by Council.
- 7.2 The results and recommendations of the financial audit will be presented to the Board for review. The audited financial statements will be submitted to Council and to all other

authorities as required by law.

8.0 GENERAL

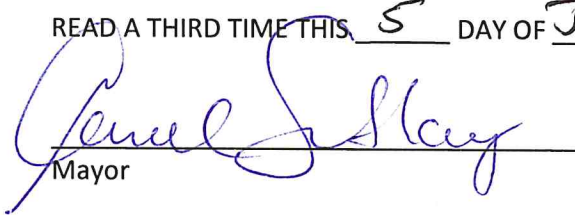
8.1 This bylaw shall come into full force and take effect upon its third and final reading.

8.2 Bylaw #01-2019 is now hereby repealed.

READ A FIRST TIME THIS 5 DAY OF July, 2021.

READ A SECOND TIME THIS 5 DAY OF July, 2021.

READ A THIRD TIME THIS 5 DAY OF July, 2021.



Mayor



Chief Administrative Officer

10.1